

## Microsoft® Navision Attain®

Microsoft Navision Attain Special Edition is an integrated business management solution that is made for companies who have outgrown the standard bookkeeping packages but do not want to invest in the fully customized options available. It is ideal for companies looking for one solution that is:

- Fast to implement
- Easy to customize
- Simple to use and maintain
- Ready for the future

**“With Microsoft Navision Attain Special Edition, we have the functionality that’s perfect for us right now, but it’s important for us to know that we have the option of expanding the solution whenever the need arises.”**

**Tom Van Compernelle  
Managing Director  
Van Compernelle and Sons Ltd**



## Microsoft Navision Attain Special Edition

### Freedom to Focus on your Business

When choosing business management software the last thing you need is a solution that requires extensive customization, heavy administration costs, hours of down time and lost productivity. We have therefore introduced Microsoft Navision Attain Special Edition (SE) – an integrated business management solution made specifically for smaller growing businesses. Now your company can tap into and benefit from the technology and functionality usually reserved for larger businesses.

Microsoft Navision Attain Special Edition is an affordable, integrated business solution targeted at companies with between one and five users. It is fast to implement and easy to customize, use and maintain. It is designed specifically for smaller, growing companies seeking **one** solution to increase profitability.

### Reliable Functionality that Adds Value to Your Business Right from the Start

Attain Special Edition gives you the functionality you need – no more and no less. You get just the right amount of technology and tools to boost profits, service and efficiency. Attain Special Edition lets you address your core operational needs by implementing only the functionality that adds real value to your

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business right from the start. Microsoft Navision Attain Special Edition includes integrated functionality for

- Accounting and Banking
- Sales and Invoicing
- Purchasing
- Contact Management
- Marketing Management
- Inventory
- Financial Analysis
- Reporting

What's more, the core functionality offered by Attain Special Edition is the same as the core functionality that's found in Microsoft Navision Attain. You know your investment is sound because your solution has been tried and tested by more than 31000 businesses around the world.

### **Implementation Is Plain Sailing**

Because Microsoft Navision Attain Special Edition consists of a base package, which covers the essential business processes, it does not require costly and time-consuming tailoring and customization. Minor adjustments or additions to the base functionality are all that is needed to make the system tailored to your needs. This means that implementation is easier and less disruptive to your daily business. You and your employees will be able to keep your attention focused where it should be – on running and growing your business.

The modest size of the package and the intuitive

interface makes it possible for you and your employees to be up and running with minimal training. The highly intuitive, Windows-based interface means that all the employees who are familiar with the Office package can get started from day one.

### **An Investment for Now and for the Future**

Microsoft Navision Attain Special Edition will fit your business today and tomorrow. It is designed for between one and five users, but should you need to expand your solution to accommodate more employees, you can drive the system up to accommodate as many users as you need. And if your business needs change a little down the road, Attain Special Edition is the perfect platform: you simply add on the functionality you need at the Special Edition price level. All this you can do simply by contacting your local Navision Solution Center.

### **Integrated Base Solution**

With Attain Special Edition, you know the status of your business at any given moment. Business and financial information is always up-to-date and fully integrated with information and input from all other areas in the program. Sales made this morning, an offer sent off last night, and marketing activity carried out yesterday will all be recorded and the corresponding figures will be immediately updated and visible in Attain.

If you are in doubt about where this or that figure

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came from, or why an amount has gone up or down, Attain lets you drill down (with a unique feature that expands the details simply by clicking on the amount) to see which specific entries were combined to create the value you can see.

## Microsoft Navision Attain Special Edition Core Features:

### Solutions for Financial Management

#### General Ledger

The General Ledger (GL) constitutes the backbone of the entire Attain solution. It is here that you post, summarize and process your financial information. With the online integration and flexible work tools in the general ledger, you can efficiently centralize all your company's accounting information. Users can set up companies and general ledger posting groups as well as utilize the chart of accounts, general journals, VAT calculation facilities, recurring journals and source codes.

You can also:

- Generate complete audit trails.
- Assign budgets to accounts, departments and projects based on periods that you define.
- Produce a wide range of trial balances and customized financial statements for internal and external analysis including balance sheets,

profit/loss statements.

- Define the content, format and currency of reports.
- Create default G/L accounts.

#### Cash Manager

The cash manager helps you track monetary accounts at financial institutions by allowing you to

- Maintain balances in both local and foreign currencies.
- Track cash receipts and payment transactions by bank account.
- Make disbursements for payables by printed checks manually or electronically.
- Reconcile all bank accounts with the account statements issued by your bank.

#### Sales and Receivables

The integrated structure of Microsoft Navision Attain Special Edition makes an excellent platform for accounts receivable and invoicing. You can automate every aspect of your customer interactions. Key features include:

- Instant access to data that is always up-to-date.
- Facilities for analyzing customer accounts.
- Flexible payment terms, customer aging, sales statistics and detailed customer reporting.
- Calculation of finance charges and printing of statements and reminders for payments due.
- Flexible invoicing and billing functions.
- Automatic exchange-rate conversions for foreign

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currencies.

- Automatic calculation of sales invoice discounts.

## **Purchases and Payables**

A consistent and organized relationship with your vendors can help you better serve your own customers. Microsoft Navision Attain Special Edition provides purchase ordering and accounts payable features that are fully integrated with other areas such as inventory, sales ordering and G/L. There are features for:

- Analysis of vendor accounts.
- Management of payments to vendors through vendor aging and automatic suggestion of payments.
- Flexible recording of vendor invoices, including recurring invoices and expense allocation and distribution.
- Requisition management, including automatic reordering of items for inventory and outstanding sales orders.
- Automatically generated purchase orders.

## **Inventory**

The Microsoft Navision Attain Special Edition inventory management features let you keep detailed records of purchases, sales, transfers and adjustments. These features, together with the sales order and purchase order capabilities, give you a completely integrated inventory system that lets you maintain minimum inventory levels without

compromising on customer service. Microsoft Navision Attain Special Edition has features for:

- Customer-specific pricing and price lists in different currencies.
- Extended text capabilities for items on purchase and sales documents.
- Serial number tracking and location management.
- Bill of materials handling with requirements analysis and production capabilities.
- Creating separate inventories for specific customers.

## **Smoothly Expands as you Grow**

Depending on the business you're in and the challenges you face, you may need more functionality. Navision Attain Special Edition offers a wide variety of additional functionality, including advanced dimensions, human resources, jobs and resources, contact and marketing management (customer relationship management) and service management. Please see the data sheet attached for a list of all features available for Microsoft Navision Attain Special Edition.

## **Ask Your Partner**

To learn more about Microsoft Navision Attain for financial management, contact your local solution center. They have the expertise necessary to design a solution that fits your specific business needs. Or, visit

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our Web site at:

<http://www.microsoft.com/BusinessSolutions>.

### **About Microsoft Business Solutions**

Microsoft Business Solutions, which includes the businesses of Great Plains®, Microsoft bCentral™ and Navision a/s, offers a wide range of business applications designed to help small and midmarket businesses become more connected with customers, employees, partners and suppliers. Microsoft Business Solutions' applications automate end-to-end business processes across financials, distribution, project accounting, electronic commerce, human resources and payroll, manufacturing, supply chain management, business intelligence, sales and marketing management, and customer service and support. More information about Microsoft Business Solutions can be found at:

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# **Data Summary Sheet: Special Edition**

Key Features	Description
<b>Financial Management</b>	<ul style="list-style-type: none"> <li>• General Ledger, Accounts Receivables and Accounts Payable fully integrated with other Attain application areas</li> <li>• FlowFields and Lookup Buttons</li> <li>• Easy to maintain Chart of Accounts</li> <li>• Flexible Accounting Periods</li> <li>• "Navigate" function to locate all entries related to the same posting</li> <li>• Transaction traceability</li> <li>• Security and Business Rules</li> <li>• General Journal templates</li> <li>• Budgets</li> <li>• Business Rules</li> <li>• Account Schedules – built-in reporting</li> <li>• Consolidation</li> <li>• VAT</li> <li>• Flexible Dimensions</li> <li>• Dimension Hierarchies</li> <li>• Dimension Rules</li> <li>• Budget By Dimension</li> <li>• Analysis Views</li> <li>• Multilanguage</li> <li>• Foreign Trade and Multi Currency Management</li> <li>• Additional Reporting Currency</li> <li>• Euro Conversion Tool</li> </ul>
<b>Fixed Assets</b>	<ul style="list-style-type: none"> <li>• Flexible definition and grouping of assets</li> <li>• Unlimited number of Depreciation Books</li> <li>• Choice of Standard of Custom depreciation method</li> <li>• Statistic for every book</li> <li>• Maintenance information</li> </ul>
<b>CRM – Marketing and Sales</b>	<ul style="list-style-type: none"> <li>• Contact Management</li> <li>• Task Management</li> <li>• Telephony Application Programming Interface (TAPI)</li> <li>• Contact Classification</li> <li>• Campaign Management</li> <li>• Document Management &amp; Interaction Log</li> <li>• Opportunity Management</li> </ul>
<b>CRM - Service</b>	<ul style="list-style-type: none"> <li>• Service Item Management</li> <li>• Service Order Management</li> <li>• Service Contract Management</li> <li>• Planning and Dispatching</li> <li>• Job Scheduling</li> <li>• Skills Management</li> <li>• Service Pricing</li> <li>• Analytics, Statistics &amp; Reports</li> </ul>

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