

- The Purchase Module enhances the functionality of the Creditor Module, and cannot be used without it. The module is used to create purchase orders, control purchase data and deliveries, and update vendor invoices on the basis of purchase orders.

Purchase Module

Purchase Data

When purchase orders are created, the creditor data is transferred to the purchase order header along with other values derived from the various parameters in the Creditor Module. All values for the current purchase order can be modified, i.e. the user, for instance, can enter alternative payment terms or delivery modes. Trade agreements can be shown or updated from the local menu.

Purchase Order Lines

Each purchase order line transfers the dates from the purchase order. These dates can be overwritten to allow individual delivery dates to be specified for purchase order lines.

Stock Level

When a stock item number is keyed in, a single keystroke will provide an overview of the stock level (which may be divided across several physical stock locations). This overview contains, for example, reservations and in this way order planning can be changed as required.

Copy – Sort

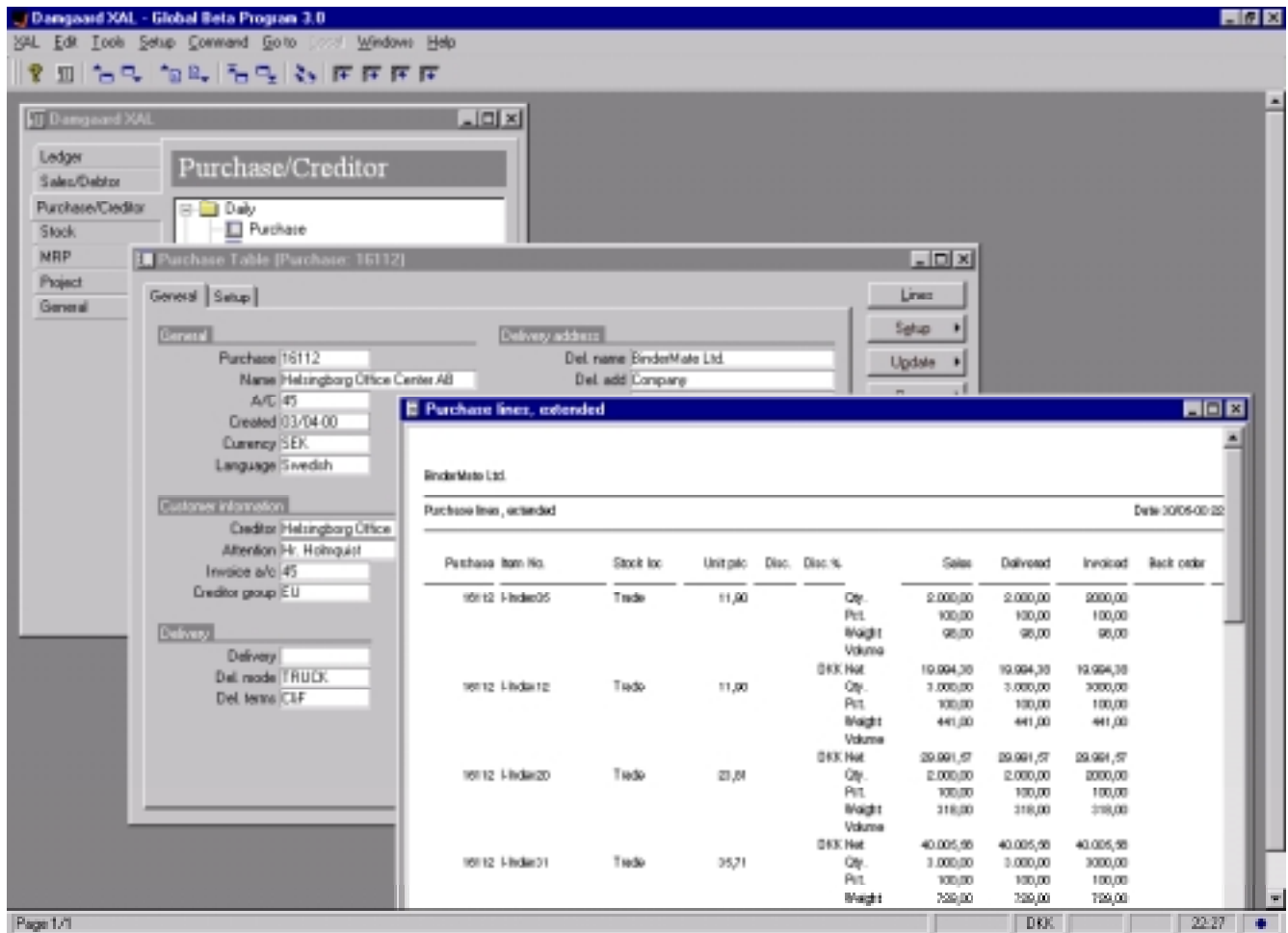
Purchase order lines can be copied from other purchase orders, delivery notes or invoices. Quantities can be copied with reverse signs. This simplifies matters when registering credit notes, e.g. returning consecutively numbered items. Purchase order lines



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also can be sorted in accordance with optional criteria in order to gain a better overview of the purchase order.

the current purchase proposal instead of the default supplier.



Reports are shown on screen before printing.

Purchase Proposals / Bills of Material

Lines can be transferred from purchase proposals. The Purchase Module contains a highly flexible function used to process purchase proposals. Purchase proposals are created on the basis of a stock requirement calculation and are then authorized. The module automatically assigns the primary supplier. The user also can select a new supplier for

Reservations

Individual receipts can be allocated directly to a project, an order or a production. Transactions and reservations can be created directly in these modules with reference (Mark/Open transactions) to the purchase.

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Damgaard XAL - Global Beta Program 3.0

XAL Edit Tools Setup Command Go to Local Windows Help

Damgaard XAL

Ledger
Sales/Debtor
Purchase/Creditor
Stock
MRP
Project
General

Purchase/Creditor

Daily
Purchase
Draft
Invoice register
Invoice verification
Payments

Creditor - payment (Name: Cred. payments)

SP Consult
Goodwill

DKK Balance 260.308,03
DKK Sum 317.779,55

Date	Voucher	Creditor	Text	Pay	Payment Mo
12/04-00	920	5	Creditor payment 5	14,28	
18/04-00	921	20	Creditor payment 20	5.460,00	
	922	45	Creditor payment 45	214.250,00	
18/04-00	923	55	Creditor payment 55	17.915,71	
30/05-00	924	15	Creditor payment 15	12.400,00	MANUAL

Pay spec
Currency: CHF
Exch. rate: 463.4800
Tri-rate
Set-off a/c: 11205
Department
Purpose

Set-off voucher
From account
Reg. No
A/C No
Payment ID
Doc. No

Check
Next error
Print worksheet
Enter
Change worksheet
Find
Remunber
Create payments
Clear
Remittance Advice
Profile
Setup
Shortcuts

Ledger a/c, debtor a/c, creditor a/c, project No.

DMO DKK 22:33

Creditor payments are entered flexibly in a worksheet.

Making Entries

A dynamic prompt box is used to update deliveries and invoices for the current purchases. Based on the delimitation values specified by the user, it is possible to update purchases across several purchase orders. This function is particularly useful when the supplier does not supply goods in accordance with the individual purchases, but with, for example, several purchases on a single invoice.

Precise Cost Prices

Amounts and supplementary delivery costs, insurance and customs duties can be specified during invoice updates and added to the cost price of the purchased stock item. The amounts then are added to the stock value, increasing the stock item consumption (monetary value) for all subsequent issue from these batches of stock items. These amounts are then being collected from the supplier or shipping agent.

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Trade

Batch/Serial Number

When the purchase is updated, the user can choose either to specify the serial number manually or have the system generate it automatically. The format and the start number can be defined individually in the stock item.

Ledger Integration

The entry in the Ledger Module of stock inflows and line discounts for purchases is controlled via stock item groups, vendor groups, or a combination of these.

Reporting

The following is a selection of reports available in the Purchase Module:

- Purchases and totals
- Volume of purchases in foreign and domestic currency
- Purchase order statistics
- List of Functions
- Previous entries for every purchase
- Settlement of open transactions when updating credit notes
- Partial deliveries
- Price and discount control
- Project deliveries
- Trade agreements
- Full overview of stock levels

- Copying of purchase order lines
- Expand bills of material into purchase order lines
- Purchase proposals
- Planning for projects, sales, or production
- Consolidated invoicing
- Supplementary delivery costs, insurance costs, and customs duties
- Flexible ledger entries

Navision XAL – An Integrated Business Solution

All modules of Navision XAL are tightly integrated, and work together to form the heartbeat of your company.

The Purchase module is fully integrated with the Ledger Module, the Stock Module, the MRP Module and the Project Module.

For more information on Navision XAL integrated business solution, please also see the other brochures.

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