Microsoft® Navision Axapta®

Microsoft Navision Axapta User Tools allows you to make customizations and simplifications in Axapta according to your own preferences.

Key Benefits:

- Customized views
- Quick navigation
- Enhanced problem solving

Microsoft Navision Axapta User Tools

Microsoft Navision Axapta has a broad variety of easy-to use tools that each user has access to. The individual user can make use of these tools to customize parts of Axapta to suit personal preferences.

Without being a developer/programmer, you can implement personal modifications to make it even quicker and easier to work with Axapta. The results are increased productivity and higher user satisfaction.

Data presentation

How you prefer to view forms and work with reports is individual and preferences change from one person to another. In Axapta, you are free to make modifications so the forms and reports are more intuitive for you and easier to work with according to your own preferences.

The modifications you make are saved for your client only and do not affect other Axapta users. Different users can have different, personal set-ups that all lead to greater productivity and ease of use.

User defined reports

From the Auto-report dialog you can modify the automatically generated report and then choose to save your customized report for later use. You can

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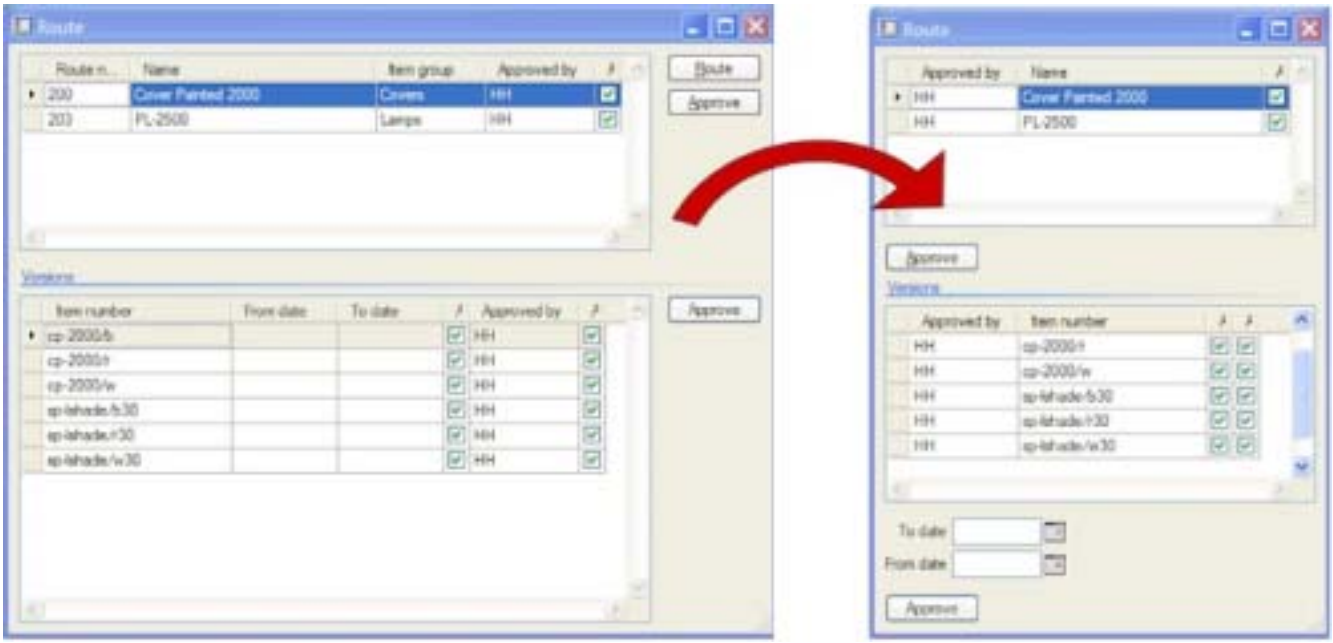
create reports quickly from the form you're working in. If you're setting up a new customer, you can choose to create and print a report of all existing customers. In the Print dialog box in the File menu, you can start the Auto-report wizards that step-by-step let you define the fields and content of the report.

Forms set-up

The forms in Axapta are flexible and quick to modify. If there is a field you never use, it's easy to hide it. You can change the width of a form for a better view of its content. You can even move the fields you use constantly to the first tab page of the form by using the 'drag and drop' function.



The Route form before and after user modifications

User defined menus

Axapta menus provide access to the modules and functionality within your Axapta installation. You can easily create and design your own customized menus to suit individual needs. Once a user menu is created, selected modules, function groups, or function items from the Axapta main menu can be moved onto the user menu using drag and drop functionality. Simply click the item in the main menu once with the left mouse, and drag the item onto the user menu.

Easy access

With Axapta, you can quickly locate the data you need and navigate faster between different forms.

Saving last queries

When you define a query to locate specific data, chances are you might need to do it again at a later

point. In Axapta, the Query dialog makes it possible for you to create and delete ranges and sorting, save the queries you have defined and list the saved queries. You can even select another table or sorting field by using a drop-down list or by writing the table name. When you have saved your query, it's easy to go back later and re-use the data for another search.

Find dialog

There are two different ways to access the Find dialog depending on the type of search you want to perform:

Ctrl+F

The Ctrl+F shortcut lets you define a temporary range for a search, meaning that when a range is defined in the first search, the second search will return results from the initial data, and not the previously defined criteria.

Ctrl+K

The Ctrl+K shortcut lets you define a permanent range for a search, meaning that a second search will be executed within the results of the first search.

Quick navigation between forms

The Go to main table command will take you directly to the source of the data currently being viewed. For instance, if you are viewing the Currency field on a sales order, the Go to main table command opens the currency form. The form showing the source data will be filtered according to the value of the record from where you are doing the lookup. This command can be used as a shortcut for navigating between forms without requiring you to go through the main menu.

User interface

Axapta gives you all the possibilities to set up a system that suits your specific needs and preferences.

Docking forms

Customize the interface by 'gluing' the forms you use often to the edges of the Axapta main window. You can choose to dock the forms in four different positions: left, right, top or bottom. Every time you open Axapta, you will find the forms in the position where you have initially docked them for quicker access to the data you need.

Microsoft Windows XP support

Axapta supports the new Microsoft Windows XP look. So if you normally run Microsoft Windows XP, you will find that the user experience is greatly enhanced. The design and layout of Axapta will be familiar to you, and customized display appearances will automatically be reflected in Axapta.

Editing the online Help

The online Help in Axapta can be modified to include your own comments or suggestions for other Axapta users. Pressing the "Edit" button on the online Help form will enable the user to make adjustments to it.

Users sharing the same Axapta installation can enhance each other's user experience by sharing tips regarding user or business specific issues.

Infolog

While working in Axapta, the infolog system helps you solve problems. By pressing the infolog icon, the user will either be offered extended help or be guided to the place in Axapta where the problem can be fixed.

For example, if you are trying to save a new customer but have forgotten to enter the customer number, the infolog icon will take you to the field you need to fill out and save you the time of having to search for the empty field manually.

Record templates

Record templates enable the user to create templates from existing records and quickly create new records similar to existing ones. The user templates are specific for each company account and the user can define which template should be the default template. It's also possible to create company templates, which are available to all users in that specific set of company accounts.

For example, you can create a template for German customers where some of the fields are already filled out when the form is opened.

Usage Data form

All selections that the user makes (form setup, queries etc.) are gathered and saved in the Usage Data form. This gives the user the option to delete any individual selection or setting and thereby return to use the original, default setup.

Contact your partner

To learn more about Microsoft Navision Axapta, contact your local Navision Solution Center. They have the expertise necessary to meet your specific business needs.

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