



Features for Belgium

Microsoft Corporation

Published: November 2006

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Features for Belgium

This information provides an overview of features in Microsoft Dynamics TM AX that are specific to users in Belgium. It includes a description of each feature, a list of the forms and fields that are affected by each feature, and procedural information to help you use the feature in your business. The features are available only if the configuration key for Belgium is selected.

Refer here for feature information:

- Interbank clearing code
- INTERVAT
- Enterprise and branch number
- Belgisch Luxemburgs Wissel Instituut (BLWI)
- PRODCOM reporting
- EDIVAT
- Intrastat archive
- Asset report specification
- Import ZIP/Postal codes

Interbank clearing code

There is a new Interbank clearing code for Belgian electronic banking that allows the company to request urgent processing of payments from banks.

For more information, refer to the following topics:

Form that is modified for this feature

Refer to the following information about a form in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
Bank accounts (form) Bank > Bank accounts	Interbank clearing code Select the Interbank clearing code for the selected bank account. You can select None , Normal , or Urgent payment.

INTERVAT

You can use INTERVAT to complete electronic tax declarations in Belgium.

For more information, refer to the following topics:

- Setting up INTERVAT
- Create and send an INTERVAT declaration file
- Forms for this feature

Setting up INTERVAT

Use the **INTERVAT setup** form to create elements for INTERVAT. The information that you enter in this form is used when you click the **Open web site** button in the **INTERVAT tax declaration** form.

You should create an element for each language and for the program that you use to browse Web sites.

1. Click **General ledger > Setup > Sales tax > External > INTERVAT setup**.
2. Press **CTRL+N** to create a new element.

3. Enter an element identification, a description, and a value for each element.

Refer to the elements and values that are described in the following table.

Item/ Element name	Description	Value
Belgium Dutch language/ NL-BE	URL INTERVAT the Netherlands	http://www.minfin.fgov.be/portal1/nl/Intervat/welcomeintervatnl.html
French/FR	URL INTERVAT French	http://www.minfin.fgov.be/portal1/fr/Intervat/welcomeintervatnl.html
German/DE	URL INTERVAT German	http://www.minfin.fgov.be/portal1/de/Intervat/welcomeintervatnl.html
Program used to browse Web sites/T1	Browser location	ieexplore

Create and send an INTERVAT declaration file

Use the **INTERVAT tax declaration** form to enter tax header declaration information, general information, and date and signature information for the INTERVAT declaration file.

1. Click **General ledger > Periodic > Sales tax payment > Belgian sales tax reports > INTERVAT tax declaration**.
2. Click **New declaration** to open the **INTERVAT: Belgian sales tax reporting** form.
3. Select a settlement period, and enter the beginning date for transactions and a transaction date.
4. Browse to the location to save the report file to.
5. Select a settlement account. If you are updating the report file, select the **Update** check box.
6. Click **OK** to print the report to the file.

Forms for this feature

Refer to the following information about forms in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
INTERVAT setup (form) General ledger > Setup > Sales tax > External > INTERVAT setup	Create elements for INTERVAT.
INTERVAT tax declaration (form) General ledger > Periodic > Sales tax payment > Belgian sales tax reports > INTERVAT tax declaration	Enter tax header declaration information, general information, and date and signature information for the INTERVAT declaration file.
INTERVAT details (form) General ledger > Periodic > Sales tax payment > Belgian sales tax reports > INTERVAT tax declaration > Details	Enter sales tax information for the INTERVAT declaration.
Additional sales tax report boxes in Belgium (form) General ledger > Periodic > Sales tax payment > Belgian sales tax reports > INTERVAT tax declaration > Setup	Enter identification and order information and tax exempt numbers.
INTERVAT: Belgian sales tax reporting (form) General ledger > Periodic > Sales tax payment > Belgian sales tax reports > INTERVAT tax declaration > New declaration	Print the Belgian sales tax report.

Enterprise and branch number

You can use an enterprise and one or more branch numbers to identify your company. This number will be printed on invoices, tax declarations, several reports, Intrastat declarations, the EU sales list, the PRODCOM declaration, and the BLWI declaration.

Forms that are modified for this feature

Refer to the following information about forms in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
Company information (form) Basic > Setup > Company information	Enterprise number field The enterprise number used to identify Belgian companies. Branch number field The branch number used to identify the location or warehouse of the company.
Customers (form) Accounts receivable > Customers	Enterprise number field The enterprise number used to identify Belgian companies.
Vendors (form) Accounts payable > Vendors	Enterprise number field The enterprise number used to identify Belgian companies.
Free text invoice (form) Accounts receivable > Free text invoice	Enterprise number field The enterprise number used to identify Belgian companies.
Sales order (form) Accounts receivable > Sales order	Enterprise number field The enterprise number used to identify Belgian companies.
Purchase order (form) Accounts payable > Purchase order	Enterprise number field The enterprise number used to identify Belgian companies.
Invoice Journal (Vendors) (form) Accounts payable > Inquiries > Journals > Invoice	Enterprise number field The enterprise number used to identify Belgian companies.

Form name and locator	Description
Invoice Journal (Customers) (form) Accounts receivable > Inquiries > Journals > Invoice	Enterprise number field The enterprise number used to identify Belgian companies.
Journal voucher (form) Accounts payable > Journals > Invoices > Invoice register > Lines	Enterprise number field The enterprise number used to identify Belgian companies.
Invoice pool (form) Accounts payable > Inquiries > Invoice pool	Enterprise number field The enterprise number used to identify Belgian companies.
EDIVAT tax declaration (form) General ledger > Periodic > Sales tax payment> Belgian sales tax reports > EDIVAT tax declaration	Enterprise number field The enterprise number used to identify Belgian companies.
INTERVAT tax declaration (form) General ledger > Periodic > Sales tax payment> Belgian sales tax reports > INTERVAT tax declaration	Enterprise number field The enterprise number used to identify Belgian companies.
Invoice Journal (Projects) (form) Project > Inquiries > Invoice > Invoice	Enterprise number field The enterprise number used to identify Belgian companies.
Additional sales tax report boxes in Belgium (form) General ledger > Periodic > Sales tax payment> Belgian sales tax reports > Additional sales tax report boxes in Belgium	Enterprise number field The enterprise number used to identify Belgian companies.
Warehouses (form) Inventory Management > Setup > Inventory Breakdown > Warehouses	Branch number field The branch number used to identify the location or warehouse of the company.

Form name and locator	Description
Quotation (form) Accounts receivable > Quotation	Branch number field The branch number used to identify the location or warehouse of the company.

Belgisch Luxemburgs Wissel Instituut (BLWI)

You must create a BLWI declaration report monthly. The report is a declaration of the foreign trade of goods and the state of bank accounts outside of Belgium, and includes customer transactions, vendor transactions, and financial transactions for specific bank accounts and currencies.

For more information, refer to the following topics:

- Set up BLWI information
- Set up BLWI parameters
- Set up BLWI country/region groups
- Set up BLWI currencies
- Set up State 11 information
- Create and transfer transactions to the BLWI
- Forms for this features

Set up BLWI information

You must set up default currencies, countries/regions, country/region groups, and payment purpose codes before you can set up BLWI information.

Before you can use BLWI, you must set up BLWI information, such as countries/regions used in the report, payment purpose codes, and parameters.

Set up BLWI parameters

Use the **BLWI parameters** form to activate BLWI, select a default central bank purpose code, and select an indication level.

1. Click **Basic > Setup > Foreign trade > BLWI > BLWI parameters**.
2. Select the **BLWI** checkbox to activate BLWI.

3. Select a central bank purpose code.
4. Enter the NBB name, telephone number, fax number, and e-mail address, if required.
5. Select the indication level for BLWI code for journals. You can select **None**, **Error**, or **Warning**.

Indication level	Description
None	No information is provided for errors or warnings.
Error	A message is displayed if there are errors or warnings.
Warning	The ledger journal or invoice is not posted if there are warnings.

6. To add a logo to the BLWI reports, select the **Logo** tab and click **Change** to select a file. You can use .bmp, .jpg, .gif, and .jpeg files.

Set up BLWI country/region groups

Use the **BLWI country/region groups** form to specify the group that a country is part of.

1. Click **Basic > Setup > Foreign trade > BLWI > BLWI country/region groups**,
2. Press **CTRL+N** and enter the number of the row in the monthly report.
3. Select a group ID and enter a description.
4. Mark the **BLWI reporting** checkbox to print trade totals for this country on the BWLI report.
5. Click the **BLWI country/region** tab and select a country/region code to assign to the country/region group.
6. Click the **Initialization** button to update the tables with a default set of values.
7. Click the **Language text** button to select the country/region group in the language that the report is printed in.

Set up BLWI currencies

Use the BLWI currencies form to set up currencies to use with BLWI reporting.

1. Click **Basic > Setup > Foreign trade > BLWI > BLWI currencies**.
2. Press **CTRL+N** and select a currency.
3. Select the **Report in this currency** check box to print reports in that currency.
4. Enter a column number to print the currency in for the report. Different currencies can be printed in separate columns.

Set up State 11 information

To print the **State 11** report, you must set up **State 11** information.

1. Click **Bank > Setup > State 11**.
2. Select the bank account number to use for **State 11** reporting.
3. Select the **State 11** checkbox to activate reporting for the selected account.
4. You can enter a sequence code, if necessary.

Create and transfer transactions to the BLWI

Use the **BLWI transaction** form to view and update BLWI transactions before you transfer data to the BLWI. Use the **BLWI** form to transfer the transactions.

1. Click **Basic > Periodic > Foreign trade > BLWI**.
2. Click **Transfer** to open the **BLWI** window.
3. Select a central bank purpose code and a date.

To delete a transaction from the BLWI transaction form, select **Delete**.

1. Click **Print** to print the **BLWI report**.

Forms for this feature

Refer to the following information about forms in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
BLWI (form) Basic > Periodic > Foreign trade > BLWI > Transfer	Transfer transactions to the BLWI transactions form.
BLWI country/region groups (form) Basic > Setup > Foreign trade > BLWI > BLWI country/region groups	View and update the set up of the BLWI country/region groups.
BLWI currencies (form) Basic > Setup > Foreign trade > BLWI > BLWI currencies	Set up currencies for BLWI reporting.
BLWI parameters (form) Basic > Setup > Foreign trade > BLWI > BLWI parameters	Set up BLWI parameters.
BLWI transaction (form) Basic > Periodic > Foreign trade > BLWI	View and update BLWI transactions before you transfer data to the BLWI.
State 11 (report) Bank > Reports > External > State 11	Print State 11 information about foreign bank transactions.
State 11 (form) Bank > Setup > State 11	Set up bank accounts for State 11 reporting.

PRODCOM reporting

Companies that create industrial products are required by law to report quantities and values of the products delivered, and also some employment data, to the Nationaal Instituut voor de Statistiek (NIS).

PRODCOM is the monthly report for industrial production. Most companies that create industrial products have to report per product to the NIS monthly. There are six different report layouts available. The NIS will inform the company of the report layout to use, depending on the activities of the company.

For more information, refer to the following topics:

- Assign PRODCOM properties to an item
- Setting up PRODCOM
- Converting Intrastat to PRODCOM
- Using PRODCOM
- Forms for this feature

Assign PRODCOM properties to an item

Use the **PRODCOM (item)** form to select the PRODCOM properties for an item.

1. Click **Inventory Management > Items**.
2. Select an item and click **Setup > PRODCOM**.
3. Select the appropriate options for the item.
 - **Product made in company** - The item was made by your company.
 - **Delivery to a third party** - The item will be delivered to a third party.
 - **Work done for vendors** - Work is done on the item for vendors.
4. Click **OK** to save your changes and close the window.

Setting up PRODCOM

Use the **PRODCOM parameters** form to set up the parameters

1. Click **Basic > Setup > Foreign trade > PRODCOM parameters**.
2. Enter the unique ID given to your company by the NIS.

3. Select a report layout. Select the **Print general report** check box to print the last page of the PRODCOM declaration report.
4. Select the **Automatic recalculation** check box to recalculate values automatically after changes.

Converting Intrastat to PRODCOM

Use the **Intrastat to PRODCOM conversion** form to assign PRODCOM codes to Intrastat Commodity codes. These codes can change each year. You can set up the information in a text file and import the information by clicking on the **Import conversion data** button and the **Import PRODCOM data** button.

1. Click **Basic > Setup > Foreign trade > Intrastat to PRODCOM conversion**.
2. Press **CTRL+N** and select an item commodity code.
3. Enter the PRODCOM code to assign to the commodity code.
4. Enter the beginning and ending dates that the association is valid for.
5. Enter the unit that the items are reported in.
6. You can enter a variable, if necessary.

Using PRODCOM

Use the **PRODCOM** form to create PRODCOM periods and transfer sales lines to the PRODCOM report. Use the **Set up PRODCOM** form to set up items for PRODCOM.

1. Click **Basic > Periodic > Foreign trade > PRODCOM**.
2. Click **Transfer** to transfer the sales lines to the PRODCOM report.
3. Click **Details > Products on the PRODCOM list** to view the products that are included in the PRODCOM list.

Click **Details > Products not on the PRODCOM list** to view the products that are not included in the PRODCOM list.
4. From either the **Products on the PRODCOM list** form or the **Products not on the PRODCOM list** form, click **Details** to open the **PRODCOM details** form and view additional information about the items.
5. Click **Print** in the **PRODCOM** form to print the **PRODCOM** report.

Forms for this feature

Refer to the following information about forms in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
PRODCOM (form) Basic > Periodic > Foreign trade > PRODCOM	Create PRODCOM periods To identify the various PRODCOM declarations, you must create a new number sequence titled PRODCOM.
PRODCOM (item) (form) Inventory Management > Items > Setup > PRODCOM	Select the PRODCOM options for an item.
PRODCOM parameters (form) Basic > Setup > Foreign trade > PRODCOM parameters	Set up parameters for PRODCOM.
Products not on the PRODCOM list (form) Basic > Periodic > Foreign trade > PRODCOM > Products not on the PRODCOM list	View or update the products not on the PRODCOM list.
Products on the PRODCOM list (form) Basic > Periodic > Foreign trade > PRODCOM > Products on the PRODCOM list	View or update the products on the PRODCOM list.
PRODCOM details (form) Basic > Periodic > Foreign trade > Details > Products on the PRODCOM list > Details Basic > Periodic > Foreign trade > Details > Products not on the PRODCOM list > Details	View or update the sales details for a line on the PRODCOM declaration

Intrastat to PRODCOM conversion (form) Basic > Setup > Foreign trade > PRODCOM > Intrastat to PRODCOM conversion	Assign PRODCOM codes to Intrastat Commodity codes.
Import conversion data (form) Basic > Setup > Foreign trade > PRODCOM > Intrastat to PRODCOM conversion > Import conversion data	Select the text file to import conversion data to the Intrastat to PRODCOM conversion form.
Import PRODCOM data (form) Basic > Setup > Foreign trade > PRODCOM > Intrastat to PRODCOM conversion > Import PRODCOM data	Select the text file to import PRODCOM data to the Intrastat to PRODCOM conversion form.

EDIVAT

You can use EDIVAT to complete electronic tax declaration in Belgium. You must submit an electronic VAT declaration on a monthly or quarterly basis to the Belgian government if your company uses EDIVAT for VAT declarations. The data that is used for the EDIVAT declaration is based on the data for typical sales tax reporting.

For more information, refer to the following topics:

- Setting up EDIVAT
- Create and send an EDIVAT declaration file
- Forms for this feature

Setting up EDIVAT

Use the **EDIVAT setup** form to create the segments and elements for use in the electronic sales tax declarations. An EDI file is used to transfer tax declarations from the company to the tax authorities, and is made up of segments and elements. Each segment has a name, number, and element where the value must be used.

1. Click **General ledger > Setup > Sales tax > External > EDIVAT setup**.
2. For each EDI segment, enter the following information.
 - Segment number
 - Segment name
 - Element
 - Description
 - Value



Note

Refer to the Belgium government Web site for the information to enter.

Create and send an EDIVAT declaration file

Use the **EDIVAT: Belgian sales tax reporting** form to enter tax header declaration information, general information, and date and signature information for the EDIVAT declaration file.

1. Click **General ledger > Periodic > Sales tax payment > Belgian sales tax reports > EDIVAT tax declaration**.
2. Click **New declaration** to open the **INTERVAT: Belgian sales tax reporting** form.
3. Select a settlement period, and enter the beginning date for transactions and a transaction date.
4. Browse to the location to save the report file to.
5. Select the **Official declaration** check box to print an official file.
6. Select a settlement account. If you are updating the report file, select the **Update** check box.
7. Click **OK** to print the report to the file.

Forms for this feature

Refer to the following information about forms in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
EDIVAT setup (form) General ledger > Setup > Sales tax > External > EDIVAT setup	Create the segments and elements that are used in Belgium for electronic sales tax declarations in the EDIVAT software format.
EDIVAT error codes (form) General ledger > Setup > Sales tax > External > EDIVAT errors	Set up error identifiers for the EDIVAT format for electronic sales tax declaration that is used in Belgium.
EDIVAT tax declaration (form) General ledger > Setup > Sales tax payment > Belgian sales tax reports > EDIVAT tax declaration	Enter tax header declaration information, general information, and date and signature information for the INTERVAT declaration file.
EDIVAT tax details	Enter sales tax information for the INTERVAT declaration.
EDIVAT: Belgian sales tax reporting (form) General ledger > Periodic > Sales tax payment > Belgian sales tax reports > EDIVAT setup	Print the Belgian sales tax report.

Intrastat archive

Each time that you create an Intrastat file, the data is stored automatically in an archive file that you can access to view the Intrastat declarations.

For more information, refer to the following topics:

- Forms for this feature
- Form that is modified for this feature

Forms for this feature

Refer to the following information about forms in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
Intrastat archive (form) Basic > Periodic > Foreign trade > Intrastat > Internet archive	View the Intrastat transactions that were created automatically, including the Intrastat file name and the date and time that the file was created.
Intrastat archive detail (form) Basic > Periodic > Foreign trade > Intrastat > Internet archive > Details	View additional information about an Intrastat transaction, including module, account number, and item number.

Form that is modified for this feature

Refer to the following information about an additional form in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
Intrastat (form) Basic > Periodic > Foreign trade > Intrastat	Intrastat archive button Opens the Intrastat archive form, where you can view the Intrastat transactions.

Asset report specification

You can print a report that groups assets by their groups and includes information about investments, depreciation, rest value, and profit information for a year that you specify. Assets that have been sold are not included in the report.

Form for this feature

Refer to the following information about a form in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
Belgian fixed assets report (form) General ledger > Reports > Transactions > Periodic > Belgian fixed assets report	Print a report that groups assets by their groups and includes information about investments, depreciation, rest value, and profit information for a year that you specify.

Import ZIP/Postal codes

You can import up-to-date postal codes from files provided by Belgian Postal Service

For more information, refer to the following topics:

- Form for this feature
- Form that is modified for this feature

Form for this feature

Refer to the following information about the form in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
Import ZIP/postal Codes (form) Basic > Setup > Addresses > ZIP/postal codes > Import ZIP/postal codes	Import and update ZIP/postal code information.

Form that is modified for this feature

Refer to the following information about an additional form in Microsoft Dynamics AX that you will use with this feature.

Form name and locator	Description
Zip/postal codes (form) Basic > Setup > Addresses > ZIP/postal codes	Import ZIP/Postal Codes button Opens the Import ZIP/postal Codes form, where you import and update ZIP/postal codes.