

Microsoft Dynamics™ AX

Feature for India (Tax Deducted at Source)

White Paper

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Introduction

This information provides setup instructions and an overview of the features for Microsoft Dynamics™ AX that is specific to users in India. It includes a description on the TDS feature. A list of forms and fields used and procedural information has been included here. This feature is available only if the configuration key for India is selected.

Tax Deducted at Source (TDS)

The Indian Income Tax Act requires deduction of tax at source by the receiver of the service. The tax is deducted on advance payments and on invoices issued for the service based on the rates that are calculated for the financial period. The Tax Deducted at Source (TDS) feature is introduced in Microsoft Dynamics AX to address this functionality.

In accordance with the Income tax act of India all the business organizations must deduct the TDS at the time of crediting the account (bill processing) or payment, whichever takes place earlier. The Education cess (E-cess) is levied on the income distributed by companies and mutual funds, tax deducted at source, and advance tax paid during the financial year. E-cess is calculated on TDS rate + surcharge on TDS.

There are two aspects of TDS deductions:

- TDS is calculated on vendor and customer transactions involving payments, credit notes and invoices. TDS can be related to income tax or other taxes such as works tax in a transaction.
- You can record the TDS deducted by the customer at the time of payment for the services. You also can track the certificates received from the customers.

You can record the TDS payment to the government authorities using the TDS challan when a voucher is created for a TDS authority vendor.

In accordance with the Income Tax Act, the following predefined TDS groups are available in Microsoft Dynamics AX:

- Interest on securities (Section [193])
- Dividend (Section 194)
- Interest (Section 194A)
- Lotteries or puzzles (Section 194B)
- Winning from horse races etc. (Section 194BB)
- Contractor (Section 194C)
- Insurance commission (Section 194D)
- Deposit under national saving scheme (Section 194EE)
- Mutual fund or UTI (Section 194F)
- Commission, Remuneration, Prize (Section 194G)
- Commission (Section 194H)
- Rent (Section 194I)
- Professional service (Section 194J)
- Income from units (Section 194K)
- Others – Forms the basis to address statutory deduction such as works tax.

You can define the threshold limit, validity period, and the number sequence for the TDS certificates that are issued for a TDS group. You also can define the TDS types with different rates for a TDS group.

You can generate the following TDS certificates or reports:

- Issuance of TDS certificates (Form-16A)
- Issuance of duplicate of certificate (Form-16A)
- Creation of quarterly returns (Form 26Q) with the electronic format and corrections
- Creation of Form 27A (Covering letter)
- Creation of respective annual returns (Form 26) (Currently cancelled by the Indian Government)
- Issuance of duplicate of certificate (Form-16A).Inquiries to address queries for the TDS certificates issued, TDS amount deposited and the TDS amount yet to be deposited.

For more information, refer to the following topics:

- [Basic setup for this feature](#)
- [TDS transactions](#)
- [TDS certificates](#)
- [TDS reports submitted to the government](#)
- [Forms for this feature](#)
- [Forms that are modified for this feature](#)

Basic setup for this feature

Refer to the following information:

- [Create the Tax Account Number \(TAN\)](#)
- [Define Permanent Account Number \(PAN\) and TAN location for the company](#)
- [Create a bank for tax deposit record](#)
- [Create TDS ledger accounts in the chart of accounts](#)
- [Create a TDS vendor group and a posting profile](#)
- [Create a TDS authority vendor](#)
- [Set up the TDS group](#)
- [Set up number sequence codes for the TDS groups in the Parameters form](#)
- [TDS setup for a non-authority vendor](#)
- [TDS setup for customers](#)

Create the Tax Account Number (TAN)

1. Click **General ledger > Setup > TDS > TAN master**.
2. Enter the location of the company or the branch of the company in the **TAN location** field.
3. Click the **Overview** tab and enter the information in the following fields:
 - **TAN number**: Enter the Tax Account Number of the location.
 - **Circle number**: Enter the circle number.
 - **TAN ward number**: Enter the ward number.
 - **Assessing officer**: Enter the details about the assessing officer.
4. Click the **e-TDS periods** tab to create e-TDS periods so that you can generate the e-TDS reports for Report 26Q. Click the **Create e-TDS periods** button to open the **Initialize e-TDS periods** form.
5. Click **OK** to create a new e-TDS period. You can view the following fields in the **Initialize e-TDS periods** form.
 - **From year** field: The financial year successive to the last created financial period. For example, if the last created financial period is April 2005 to March 2006, year, 2006 is displayed in this field.

- **To year** field: The year succeeding the From year.
- **Desired length of period** field: Quarter.

Note:

A period is divided into 4 quarters of the financial year starting from April 1 of the From year to March 31 of to year.

- The following fields are displayed on the **e-TDS periods** tab.
 - **From date** field: The starting date of the quarter.
 - **To date** field: The ending date of the quarter.
 - **Period** field: The period is displayed in the following format. The first Quarter of 2006-2007 is displayed as 2006/April/1 to 2006/June/30.
 - **e-TDS – 26Q** check box: This check box is selected when you generate the e-TDS file for Report 26Q for the quarter and the **e-TDS filed** check box is selected in the **Report 26Q** form.
- Click the **Delete e-TDS periods** button to delete an e-TDS period.

Note:

- The **e-TDS – 26Q** check box is selected automatically if you select the **e-TDS filed** check box during the generation of Report 26Q. This indicates that the e-TDS file for Report 26Q is closed for the quarter.
- e-TDS periods are deleted for a financial year as a whole. You cannot only delete one quarter of a financial year.
- You cannot delete an e-TDS period after you have generated the Report 26Q for any quarter in the period.
- You cannot delete an e-TDS period if the succeeding open periods exist.

Define Permanent Account Number (PAN) and TAN location for the company

- Click **Basic > Setup > Company information > IND Localization** tab.
- Under the **PAN number** field group, enter the PAN details. PAN is a 10 digit alphanumeric value with the following format: Five alphabetical characters followed by four digits and a single alphabetical character. For example, ABCDE0923J.
- Select the TAN location in the **TAN location** field under the **TAN number** field group.

Create a bank for tax deposit record

- Click **General ledger > Setup > Bank for tax deposit**.
- Press **CTRL+N** to create a new record.
- Select the **TDS** option in the **Tax type** field.
- Enter the bank name in the **Bank name** field and a brief description in the **Description** field.

Create TDS ledger accounts in the chart of accounts

- Click **General ledger > Chart of accounts**.
- Create a TDS payable account, Additional TDS payable account (Works Tax), TDS recoverable account, and Additional TDS recoverable account. Select the **Balance** option in the **Account type** field.
- Click the **IND Localization** tab. Select the **Account for TDS deducted by Customer** check box for the TDS recoverable account, and the **Account for Additional tax deducted by customer** check box for the additional TDS recoverable account.

Note:

You can define the TDS recoverable account and additional TDS recoverable account created in this form for a customer in the **Customers** form.

Create a TDS vendor group and a posting profile

1. Click **Accounts payable > Setup > Vendor groups**.
2. Create a vendor group for the TDS authority.
3. Click **Accounts payable > Setup > Posting profiles**. Create a posting profile for TDS. Click the **Setup** tab, select the TDS vendor group and define the TDS payable account for the group.

Create a TDS authority vendor

1. Click **Accounts payable > Vendors**.
2. Press **CTRL+N** to create a new record and enter the required details.
3. Select the TDS vendor group in the **Group** field and select the **Authority** check box.

Note:

For a TDS authority account, the PAN information is not required therefore you must select the **PAN not available** option in the **PAN status** field on the **IND Localization** tab.

4. Select the **TDS** authority type in the **Type** field and select the TDS group for the authority vendor in the **TDS Group** field.

Set up the TDS group

A TDS group defines the nature of the TDS transaction, the threshold limit for the TDS deduction, TDS rates, and the number sequence for the TDS certificates with a validity period. You can define different TDS types for a TDS group.

1. Click **General ledger > Setup > TDS > TDS**.
2. Click the **Overview** tab and press **CTRL+N**.
3. Select the TDS group in the **TDS Group** field. You can view the TDS authority vendor account for the selected TDS group in the **Account number** field in the **Vendors** form.
4. Enter a brief description for the TDS group in the **Description** field.
5. Click the **TDS type** tab. Create TDS types for the TDS group and enter the following information:
 - **Description** field: Enter a description for the Assessee type.
 - **From** field: Specify the date that the TDS, surcharge and E-cess rates are calculated from.
 - **To** field: Specify the date till which TDS, surcharge and E-cess rates are calculated for the selected TDS type.
 - **Concession** check box: Select this check box if the rates defined for the TDS type are on a concession basis.
 - **Rate** field: Enter the TDS percentage for the TDS type.
 - **Surcharge limit** field: Enter the surcharge percentage for the TDS type.
 - **E-cess** field: Enter the E-cess percentage for the TDS type. E-cess is calculated on TDS + Surcharge.
 - **Remark** field: select **A** (Advertising), **C** (Contractor) or **S** (Subcontractor) options for the Contractor TDS group.
 - **Certificate under section** field: To meet the requirements of section 197 and 197A, you must select either section **197** or section **197A** when zero rate is defined for TDS. If the rate is on a

concession basis, the value **A** is displayed in this field, which allows you to obtain the values in **Report-26**.

- **Section** field: Select the section to be attached for a Non-resident (Payment) TDS group.

Note:

Click the **Copy** button to open the **Temporary TDS types** form. You can copy an existing TDS type record and modify the TDS, surcharge and E-cess rates and the validity date in this form. Click the **Refresh** button to view the record with the new details.

TDS type	Description	From	To	Concession	Rate	Surcharge limit	E-cess	Remark	Certificate ...	Section
RENT-C	Rent comp...	1/4/2006	3/31/...	<input type="checkbox"/>	25.00	10.00	5.00			
RENT-I	Rent indiv...	1/4/2006	3/31/...	<input checked="" type="checkbox"/>	10.00	5.00	2.00	A		
RENT-C	Rent comp...	4/1/2007	3/31/...	<input type="checkbox"/>	25.00	10.00	5.00			

6. Click the **Number sequence** tab. Enter the starting date of the financial year in the **Date from** field. The **Open** option is displayed in the **Status** field. The status will change to **Close** automatically when the status of all TAN numbers is closed for the period.

Note:

- You can view the number sequence format for the TDS certificates (Form 16A) issued for the TDS group in the **Format** field. The number sequence format applies for all the TDS types of the selected TDS group for the specified validity period.
 - Click the **TAN number** tab. If the status for all the TAN locations are set to **Closed** status for a financial year then status for the number sequence is set to **Close** status automatically on the **Number sequence** tab and you cannot generate the TDS certificates for a closed period.
 - Click **Copy** to create a copy of the existing record for the succeeding financial year. Click **Refresh** to view the new details.
7. Click the **Threshold** tab. Enter the starting date and ending date range for the threshold limit in the **From** and **To** fields. In the **Threshold tax** field, enter the threshold amount limit above which the TDS is to be calculated for the transactions. In the **Threshold surcharge** field, enter the threshold amount limit above which the surcharge is to be calculated on the TDS.
 8. Click the **TAN number** tab to define the TAN location for the TDS group. You can view the open TAN locations that are defined in the **TAN master** form on this tab. The **Status** field is set to **Open** status and you can generate the TDS certificates for the period. If you set the status to **Close**, the period will be closed for the selected TAN location and you cannot generate the TDS certificates for the TAN location for the closed period.

Note:

You must not change the period status **Close** for a TAN location until you generate all the certificates (Form-16A) for the TAN location for the period.

9. Click the **Exception threshold** tab. Enter the Exception threshold limit, From date, and To date details for the TDS group.
10. Click the **Interest and other charges** tab to define the ledger accounts to post the interest and other charges for the TDS group.
11. Press **CTRL+S** or close the form to save the settings.

Set up number sequence codes for the TDS groups in the Parameters form

1. Click **Accounts payable > Setup > Parameters > Number sequences** tab.
2. In the **Number sequence code** field, select the number sequence code for each TDS group.

TDS setup for a non-authority vendor

1. Click **Accounts payable > Vendors > Overview** tab.
2. Press **CTRL+N** to create a new record and enter the required details.
3. Click the **IND localization** tab. Enter the PAN-related information under the **PAN information** field group and select the nature of assessee in the **Nature of assessee** field.
4. In the **Certificate issue** field, select the criterion to issue the certificate. The options are:
 - **Monthly**: TDS certificates are issued on monthly basis.
 - **Yearly**: TDS certificates are issued on a yearly basis. The **Description** field is activated when you select this option.
5. Select the **TDS Type 1, 2, 3, and 4** in the respective fields. For a TDS type with concession rates, you can specify the certificate number in the **Certificate number** field.

Note:

You can view the list of TDS types defined for the various TDS groups in the **TDS type 1, 2, 3, and 4** fields.

6. Select the **Overlook tax** check box and **Overlook surcharge** check box to calculate TDS without considering the threshold limit defined at the TDS group-level.

TDS setup for customers

1. Click **Accounts receivable > Customers > Overview** tab.
2. Press **CTRL+N** to create a new record and enter the required details.
3. Click the **IND localization** tab. Enter the PAN-related information under the **PAN information** field group and select the nature of assessee in the **Nature of assessee** field.
4. Select the certificate issue criterion in the **Certificate issue** field. The options are:
 - **Monthly**: TDS certificates are issued on a monthly basis.
 - **Yearly**: TDS certificates are issued on a yearly basis. The **Description** field is activated when you select this option.
5. Select the **TDS type 1, 2, 3, and 4** in the respective fields. For a TDS type with concession rates, you can specify the certificate number in the **Certificate number** field.

Note:

You can view the list of TDS types defined for the various TDS groups in the **TDS type 1, 2, 3, and 4** fields.

6. Select the **Overlook tax** check box and **Overlook surcharge** check box to calculate TDS without considering the threshold limit defined at the TDS group-level.

TDS transactions

Refer to the following table for the different types of transactions that the TDS is calculated on.

Category	TDS transaction type	Form name and locator	Journal entries
Vendor	(1) Purchase invoice	Purchase invoice in Purchase order form (Accounts payable > Purchase order)	
	(2) Direct invoice	General journal form in General ledger (General ledger > Journals > General journal > Lines)	Account type – Ledger (Dr.) Offset account type – Vendor (Cr) / Customer (Cr)
		Invoice journal form in Accounts payable (Accounts payable > Journals > Invoices > Invoice journal > Lines)	Account type – Ledger (Dr.) Offset account type – Vendor / Customer (Cr)
		Invoice approval journal form in Accounts payable (Accounts payable > Journals > Invoices > Invoice approval journal > Lines)	Account type – Ledger (Dr.) Offset account type – Vendor (Cr)
	(3) Advance payment made and Payment to Vendor against invoice	General journal form in General ledger (General ledger > General journal > Lines)	Account type – Vendor (Dr.) Offset account type – Bank (Cr)
	(4) Payment to vendor against the invoice	Invoice journal form in Accounts payable (Accounts payable > Journals > Invoices > Invoice journal > Lines)	Account type – Vendor (Dr.) Offset account type – Bank (Cr)
	(5) Advance payment made and Payment to Vendor against invoice	Payment journal form in Accounts payable (Accounts payable > Journals > Payments > Payment journal)	Account type – Vendor (Dr.) Offset account type – Bank (Cr)
	(6) Invoice related to Fixed assets	Fixed assets journal form in General ledger (General ledger > Journals > Fixed assets > Lines)	Account type – Fixed assets (Dr.) Offset account type – Vendor (Cr)
		Invoice journal form in Accounts payable (Accounts payable > Journals > Invoices > Invoice journal > Lines)	Account type – Fixed assets (Dr.) Offset account type – Vendor (Cr)
		Invoice approval form journal in Accounts payable (Accounts payable > Journals > Invoices > Invoice approval journal > Lines)	Account type – Fixed assets (Dr.) Offset account type – Vendor (Cr)
		General journal form in General ledger (General ledger > General journal > Lines)	Account type – Fixed assets (Dr.) Offset account type – Vendor (Cr)

Category	TDS transaction type	Form name and locator	Journal entries
	(7) Payment to Authority vendor	Payment journal form (Accounts payable > Journals > Payments > Payment journal)	Account type – Vendor (Dr.) Offset account type – Bank or Ledger(Cr)
Customer	(8) Customer payment against invoice after deducting tax at source	Payment journal form (Accounts receivable > Journals > Payments > Payment journal > Lines)	Account type – Customer (Cr.) Offset account type – Bank (Dr)
		General journal form (General ledger > General journal > Lines)	Account type – Bank (Dr.) Offset account type – Customer (Cr)
		Invoice journal form (Accounts payable > Journals > Invoices > Invoice journal > Lines)	Account type –Bank (Dr.) Offset account type – Customer (Cr)
	(9) Advance payment received from the customer after deducting tax at source	General journal form (General ledger > General journal > Lines)	Account type – Bank (Dr.) Offset account type – Customer (Cr)
		Payment journal form (Accounts receivable > Journals > Payments > Payment journal > Lines)	Account type – Bank (Dr.) Offset account type – Customer (Cr)

Refer to the following topics for information on different TDS transactions:

- [Create a purchase invoice including TDS](#)
- [Create a journal for Direct invoice, Advance payments to vendor, and invoice related to fixed assets including TDS](#)
- [Create a payment journal for TDS payments to authority vendor](#)
- [Create a journal for tax deducted or advance payment received by customer](#)

Create purchase invoice including TDS (Transaction Type 1 in the table)

1. Click **Accounts payable > Purchase order > Overview** tab.
2. Press **CTRL+N** to create a new purchase order. Enter the required details.
3. Select the **TDS applicable** check box on the purchase order line. Click the **IND Localization** tab. Select the TDS type and additional TDS type to calculate TDS in the **TDS type** and **Additional TDS type** fields.

Note:

- The TDS types defined for the vendor are available for selection in the **TDS type** field and the TDS types defined for the TDS Group **Others** for the period are available for selection in the field **Additional TDS type**.
- The default TAN location and the number defined for the vendor are displayed in the **TAN location** and **TAN number** fields. You can change the default TAN location.

- Click the **IND Localization** tab. Select the TDS type and additional TDS type to calculate TDS for the item line in the **TDS type** and **Additional TDS type** fields.

Note:

- You can clear the **TDS applicable** check box on the **Lines** tab if the TDS is not calculated for a transaction line.
- The default TDS type and additional TDS types defined at the header level are displayed for the lines. You can define a different TDS type for each line.
- The default TAN location and the number defined at the header level are displayed in the **TAN location** and **TAN number** fields. You can define a different TAN location for each item line.

- Post the invoice. Click **Inquiries > Voucher** to view the TDS voucher transactions.

Note:

If you select the **Automatic posting** check box for the Method of payment attached to the purchase invoice, separate payment vouchers are posted for each invoice. The payment amount for the voucher is the net amount after deducting the TDS line amount attached to the invoice.

Split the invoice based on delivery information, Warehouse and TAN location

The TDS is calculated only at the invoice level and if the invoice is split, separate TDS lines are generated for each invoice

- Select the **Invoice** check box under the **Split based on delivery information** field group in the **Parameters** form (**Accounts payable > Setup > Parameters > Summary update** tab) to split and post an invoice based on the different delivery addresses defined for different item lines. In this case, the posted invoice is split per delivery address defined for the item lines. If you do not select the check box, the invoice is posted without a split based on the delivery address.
- Select the **Invoice** check box under the **Split based on TAN information** field group in the **Parameters** form (**Accounts payable > Setup > Parameters > Summary update** tab) to split and post an invoice based on the different TAN locations defined for different item lines. In this case, the posted invoice is split per TAN location defined for the item lines. If you do not select this check box, the invoice is posted without a split based on TAN location.

- You must select the **Invoice** check box under the **Split based on delivery information** field group in the **Parameters** form (**Accounts payable** > **Setup** > **Parameters** > **Summary update** tab) to post an invoice with different warehouses defined for different item lines. In this case, the posted invoice is split per warehouse defined for the item lines. If you do not select the check box, the invoice with different warehouses cannot be posted.
- If you select the **Split based on delivery information** and **Split based on TAN information** parameters for invoice, the posted invoice is split per warehouse per delivery address per TAN location.

Create a journal for direct invoice, advance payments to vendor, and invoice related to fixed assets including TDS (Transaction Types 2, 3, 4, 5, and 6 in the table)

1. In the respective forms, enter the details based on the account combinations provided for Direct invoice, Advance payments, and Invoice related to fixed assets transaction types in the table. Enter the amount details in the respective columns.

Note:

You can view all the TDS-related fields in the lower pane of the **IND Localization** tab in the **Invoice approval journal** form.

2. Select the **TDS applicable** check box to activate the **TDS** button and TDS-related fields on the **IND localization** tab.

The following information is displayed in the **Tax deducted by company** field group on the **IND Localization** tab.

- **Nature of assessee** field: View the nature of the assessee for the selected vendor or customer.
- **TDS type** field: Select or view the TDS type for the selected vendor or customer.
- **Additional TDS type** field: Select the additional TDS type from the TDS types defined for the TDS group – Others to apply works tax.
- **Rate** field: View the TDS rate for the TDS type.
- **Surcharge limit** field: View the surcharge rate for the TDS type.
- **E-cess** field: View the E-cess rate for the TDS type.
- **Rate** field: View the additional TDS rate for the TDS Type.
- **Surcharge limit** field: View the additional surcharge rate for the TDS type.
- **E-cess** field: View the additional E-cess rate for the TDS type.

Note:

E-cess is not calculated on works tax.

- **TAN location** field: Select or view the TAN location for the vendor.
 - **TAN number** field: The TAN number for the selected TAN Location.
3. Click the **TDS** button to view the TDS, Additional TDS, surcharge and the E-cess amounts that are calculated in the **Temporary TDS transaction** form.

Note:

TDS is calculated on the total invoice amount after it exceeds the threshold limit defined in the **TDS** form. You must select the **Overlook tax** and **Overlook surcharge** check boxes in the **Vendors** and **Customers** forms to ignore the threshold limits.

4. Post the voucher and click **Inquiries** > **Voucher** to view the TDS voucher transactions.

The following points are to be noted when you transfer the transactions with TDS lines from the **Payment proposal** or **Edit payment proposal** forms:

- The invoice amount selected using the **Payment proposal** form (**Payment proposal** > **Create payment proposal**) is the net amount after deducting the TDS amount attached to the transaction.
- You must select the **Total** option in the **Period** field for the method of payment attached to the invoice with the TDS transaction. The method of payment attached to the invoice and the related TDS transaction must be the same.
- If you delete a transaction that has a related TDS line in the **Edit payment proposal** form, the **Mark** check box is cleared for the transaction amount and the TDS amount in the **Open transaction editing** form.

Create a payment journal for TDS payments to authority vendor (Transaction Type 7 in the table)

1. In the **Payment journal** form (**Accounts payable** > **Journals** > **Payment journal** > **Lines** button), select the TDS Authority vendor in the **Account** (Dr.) field and select the **Offset account type** as **Bank** or **Ledger**(Cr.)
2. Click the **IND Localization** tab to enter the information in the following fields:
 - **TAN location:** The TAN location for the selected vendor. You can change the default value.
 - **TAN number:** The TAN of the selected TAN location.
 - **Interest:** The interest amount.
 - **Other charges:** The other charges amount.
 - **Nature of assessee:** Select the nature of assessee.

3. Enter the TDS amount in the **Debit** field or click **Functions** > **Settlement** to select the open TDS amount lines (already deducted at the purchase invoice level or vendor payment level) to settle to the authority.

Note:

You can view all the unsettled TDS amount lines for the selected TAN location and the nature of assessee in the **Open transactions editing** form.

4. Post the voucher. Click **Inquiries** > **Invoice** button to view the posted TDS voucher transactions.
5. Click **Challan information** > **TDS** to enter the details for the TDS deposit challan in the following fields:
 - **Challan No.:** Enter the challan number.
 - **Date:** Enter the date of TDS deposit.
 - **Bank name:** Select the bank name to deposit the TDS amount.
 - **Voucher:** View the voucher number for the transaction.
 - **BSR code:** Enter the Basic Statistical Return code of the bank.
 - **Deposited by book entry:** Select this check box if the TDS amount is deposited using the book entry. This field is activated only when you select the Offset account type as **Ledger**.

Note:

- When you transfer a payment line for a TDS authority account, the TAN location defined for the payment line is displayed in the **TAN location** field on the **IND Localization** tab. The payment journal lines are created separately for each TAN location and the nature of assessee.
- You can generate the TDS certificate or the quarterly reports only after the challan details are entered in the **Challan information** form.

Create a journal for tax deducted or advance payment received by customer (Transaction Types 8 and 9 in the table):

1. In the **General journal** form (**General ledger** > **General journal** > **Lines** button), **Payment journal** form (**Accounts receivable** > **Journals** > **Payments** > **Payment journal** > **Lines** button), or **Invoice journal** form (**Accounts payable** > **Journals** > **Invoices** > **Invoice journal** > **Lines** button), select a customer account in the **Account** (Dr) field and select the **Offset account type** as **Bank** (Cr.).
2. Enter the amount and other details. Select the **TDS applicable** check box.
3. Click the **IND Localization** tab. Enter the details in the following fields.
 - **Ledger account** field: View the TDS ledger account defined for the customer.
 - **TDS amount** field: Enter the TDS amount deducted by the customer.
 - **Surcharge amount** field: Enter the surcharge amount deducted by the customer.
 - **E-cess amount** field: Enter the E-cess amount deducted by the customer.
 - **Additional TDS ledger account** field: View the additional TDS ledger account defined for the selected customer.
 - **Additional TDS amount** field: Enter the additional TDS amount deducted by the customer.
 - **Additional surcharge amount** field: Enter the additional surcharge amount deducted by the customer.
 - **Additional E-cess amount** field: Enter the additional E-cess amount deducted by the customer.
 - **TAN location** field: Select or view the TAN location for the customer.
 - **TAN number** field: View the TAN number for the selected TAN Location.
4. Post the voucher. Click **Inquiries** > **Voucher** to view the TDS voucher transactions.

Reverse a TDS transaction

When you reverse a TDS transaction in the **Vendors** form or the **Customers** form (**Accounts payable** > **Vendors** > **Transactions** button > **Reverse transaction** or **Accounts receivable** > **Customers** > **Transactions** button > **Reverse transaction**), the invoice line and the related TDS amount line are reversed for the transaction. If the TDS amount is already paid to the authority, the TDS amount line related to the invoice is not reversed.

Note:

You can view the original and reversed TDS transactions in the **TDS deposit/certificate issue details** inquiry form. The Reversed TDS transactions are not displayed in the TDS and e-TDS reports.

TDS certificates

View the TDS deducted, deposited, and certificate issue details

1. Click **General ledger** > **Inquiries** > **TDS** > **TDS deposit/certificate issue details**.
2. Select the TDS group to view the TDS deposit or certificate details for, in the **TDS Group** field.
3. In the **Account type** field, select to view the TDS deposit or certificate details for a customer, vendor or all. If you select the customer or vendor account type, specify the customer or vendor account in the **Vendor** field or **Customer** field.
4. Select the transaction status to view the TDS deposit or certificate details for in the **Transaction status** field. The options are:
 - **All**: All TDS transactions are displayed.
 - **Original**: All the original TDS transactions are displayed.
 - **Reversed**: All the reversed TDS transactions are displayed.

5. Under the **Certificate details** field group, select the criterion to display the TDS certificates in the **Select** field. The options are:
 - **All**: All TDS transactions are displayed.
 - **With certificate Nos**: TDS transactions with certificate numbers are displayed. The **Certificate number** field is activated when you select this option. Enter the certificate number in the **Certificate number** field.
 - **Without certificate Nos**: All TDS transactions without certificate numbers are displayed.
6. Under the **Deposit details** field group, select the criterion to view the TDS deposit details in the **Select** field. The options are:
 - **All**: All TDS transactions are displayed for the selected criteria.
 - **Deposited with challan details**: All TDS transactions with challan details are displayed.
 - **Not deposited**: All TDS transactions without challan details are displayed.

Note:
This field is activated when you select **All** or **Without certificate Nos** option under the **Certificate details** field group.
7. Under the **Certificate issued date range** field group, specify the **From date** and **To date** range to display the TDS transactions for.
8. Under the **Sum totals** field group, you can view the total details in the **Total amount**, **Total TDS**, **TDS amount**, **Surcharge amount** and **TDS E-cess amount** fields.

Reconcile the TDS certificates received from the customers

To ensure that TDS certificates are received for the TDS amount deducted by customer, you must reconcile the TDS certificates issued by customers.

1. Click **Accounts receivable > Periodic > TDS > TDS deducted by customer**.
2. Select the customer account in the **Customer account** field to view the transactions for which the TDS is deducted by the customer and the TDS certificates are not received.

Note:

Use the fields in the header section to filter the records.

3. Enter the certificate number in the **Certificate number** field and the certificate date in the **Certificate date** field.

4. Select the **Select** check box to update the certificate number and date to the rows.
5. Click **OK** to save the TDS certificate details.

Note:

Click **Accounts receivable > Periodic > TDS > Additional tax deducted by customer** to record the certificate number and date for the transactions with additional TDS, surcharge and E-cess amounts.

View the received or not received TDS certificates from the customers

1. Click **Accounts receivable > Inquiries > TDS > TDS deducted by customer**.
2. Select the TDS recoverable ledger account to view the TDS deducted by customer in the **Account number** field.
3. In the **Customer** field, select the customer account to view the TDS certificate details for.
4. Select the certificate number to view the TDS certificate details for in the **Certificate number** field.
5. Select the criterion to display the TDS certificates in the **Select** field. The options are:
 - **All:** All TDS transactions are displayed.
 - **With certificate Nos:** TDS transactions with certificate numbers are displayed. The **Certificate number** field is activated when you select this option. Enter the certificate number in the **Certificate number** field.
 - **Without certificate Nos:** All TDS transactions without certificate numbers are displayed.

Note:

Click **Accounts receivable > Inquiries > TDS > Additional tax deducted by customer** to view the TDS certificates for transactions with additional TDS, surcharge and E-cess amounts.

Form 16A certificate issued by the customers or vendors

Form 16A TDS certificate is issued for the amount of tax deducted at source by the vendor to the customer or customer to the vendor. You must record the TDS challan before generating a TDS certificate. The two types of TDS certificates and the process to generate the certificates are discussed in the following topics.

Generate the Form 16A vendor certificate

1. Click **General ledger > Reports > TDS > Vendor certificate**.
2. Enter the details in the following fields to generate the certificate:
 - **TAN location:** Select the TAN location.
 - **Vendor account:** Select the vendor account.
 - **TDS Group:** Select the TDS group.
 - **Monthly/yearly:** Select the criterion to base the certificate on.

Note:

The criterion selected in this field must be same as the criterion defined for the vendor in the **Vendors** form.

- **From date:** Select the starting date to generate the certificate.
- **To date:** Select the ending date to generate the certificate. The starting and ending dates must be the beginning and end of a month or financial year based on the criterion selected in the **Monthly/yearly** field.
- **Full name:** Enter the name of the person who is responsible for the TDS deduction.
- **Designation:** Enter the designation of the person who is responsible for the TDS deduction.
- **Printing date:** Enter the date to print the Form 16A.

3. Click **OK** to generate the TDS certificate.

Note:

To generate duplicate of Form16A, select the **Duplicate** check box and enter the certificate number to generate the duplicate copy for in the **Cert No.** field. These fields are available under the **Cert No.** field group.

Generate the Form 16A customer certificate

1. Click **General ledger > Reports > TDS > Customer certificate.**

2. Enter details in the following fields to generate the certificate:

- **TAN location:** Select the TAN location.
- **Customer account:** Select the customer account.
- **TDS Group:** Select the TDS group.
- **Monthly/yearly:** Select the criterion to generate the certificate for.

Note:

The criterion selected in this field must be same as the criterion defined for the customer in the **Customers** form.

- **From date:** Enter the starting date to generate the certificate.
 - **To date:** Enter the ending date to generate the certificate. The starting and ending dates must be the beginning and end of a month or financial year based on the criterion selected in the **Monthly/yearly** field.
 - **Full name:** Enter of the name of the person who is responsible for the TDS deduction.
 - **Designation:** Enter the designation of the person who is responsible for the TDS deduction.
 - **Printing date:** Enter the date to print the Form 16A.
3. Click **OK** to generate the TDS certificate.

Note:

To generate duplicate of Form16A, select the **Duplicate** check box and enter the certificate number to generate the duplicate copy for, in the **Cert No** field. These fields are available under the **Cert No** field group.

TDS reports submitted to the government

Report 26 – Annual report

Currently, the Indian government has canceled the annual reports and the person who deducts the tax at source is not required to submit the Report 26. Microsoft Dynamics AX has a provision to generate the annual report.

The prerequisites to generate the annual report are:

- Certificates are issued.
- TAN location status should be **Close** for all the TDS groups in the selected period.

Generate the Annual report-26

1. Click **General ledger > Reports > TDS > Report 26.**
2. Select the TAN location in the **TAN location** field.
3. Enter the starting date to generate the report from in the **From date** field.
4. Enter the ending date till which to generate the report in the **To date** field.

5. Enter the name of the person who is responsible for the TDS deduction in the **Full name** field.
6. Enter the designation of the person who is responsible for the TDS deduction in the **Designation** field.
7. Enter the date to print the report in the **Printing date** field. The printing date must be equal to or greater than the date entered in the **To date** field.

Note:

You also can generate the e-TDS file of Report 26. The e-TDS is an electronic file format of Report 26. The e-TDS file for Report 26 can be generated in the Report 26 form under the eTDS field group (**General ledger > Reports > TDS > Report 26**).

Generate the Report 26Q-Quarterly report

You must fill in all challan details for the TDS transactions posted during the selected quarter before you generate the Report 26Q. The challan details are specified in the **Challan information (J)** form (**Accounts payable > Journals > Payments > Payment journal > Lines** button > **Challan information** button).

1. Click **General ledger > Reports > TDS > Report 26Q**.
2. Select the TAN location to generate the report for, in the **TAN location** field.
3. Select the quarter to generate the report for in the **Quarter** field.
4. Enter the starting date of the quarter in the **From date** field. For example, the starting date of quarter 1 for the financial year 2005-2006 is 04/01/2005.
5. Enter the ending date for the quarter in the **To date** field. For example, the ending date of quarter 1 for the financial year 2005-2006 is 06/30/2005.
6. Enter the name of the person who is responsible for the TDS deduction in the **Full name** field.
7. Enter the designation of the person who is responsible for the TDS deduction in the **Designation** field.
8. Enter the printing date in the **Printing date** field. The printing date must be equal to or greater than the date entered in the **To date** field.
9. Select the **Report filed earlier for this quarter** check box if the report is filed already for the quarter. Enter the provisional receipt number of the filed TDS report in the **Provisional receipt number** field. The provisional receipt number of the previous report is to be entered in the **Provisional receipt number** field.

Note:

- If you select the **Create e-TDS correction file** check box to generate the correction report, the **Report filed earlier for this quarter** check box is selected automatically. The provisional receipt number of the previous return is displayed automatically in the **Provisional receipt number** field.
- You must enter the provisional receipt number if the generation of the hard copy of the report is not for the first time. In this case, select the **Report filed earlier for this quarter** check box and enter the provisional receipt number of the previous return in the **Provisional receipt number** field.

10. Click **OK** to generate the report.

The fields that are displayed in the various sections of the Report 26Q template are:

- **Section 1:** Tax Deduction Account No., Permanent Account No., Financial year, Assessment year and return filed earlier, and Provisional receipt number details.
- **Section 2:** Details of the deductor, that is, Name, Type and Address.

- **Section 3:** Fields providing details about the person responsible for the deduction of tax, that is, Name, Type, and Address.
- **Section 4:** Details related to tax deducted at source and the payment made to the government.

Generate the e-TDS file - Report 26Q

The following setup is required before you generate the e-TDS report:

1. Click **Basic > Setup > Company information** and enter the information in the following fields:
 - **Status of deductor** field (**General** tab): Select the status of the deductor. The options are **Central government** and **Others**.
 - **PAN number** field (**IND Localization** tab): Enter the PAN number of the company.
2. Click **Accounts payable > Vendors > IND Localization** tab. Enter the PAN information under the **PAN information** field group.
3. Enter the challan details for the TDS transactions in the **Challan information** form.
4. Create the e-TDS periods in the **TAN master** form.

The following steps describe how to generate the e-TDS file-Report 26Q:

1. Click **General ledger > Reports > TDS > Report 26Q**.
2. Under the **Report 26Q** field group, select the TAN location, quarter and date range and enter the other details.
3. Under the **e-TDS** field group, select the **Create e-TDS file** check box.
4. Click the folder icon in the **File name** field to specify the file name and location for the e-TDS report files. The e-TDS file must be a .txt file.

Note:

Select the **e-TDS filed** checkbox to close an e-TDS period for the Report 26Q for the selected TAN location.

5. Click **OK** to generate the e-TDS Report 26Q. The report includes the following forms:

- **Form 27A:**

Form 27A is a summary of the e-TDS return that contains the totals of amount paid, tax deducted and tax deposited details. This is a covering letter for the e-TDS files of the Report 26Q and Report 26. This form also is generated when you generate the correction statements. The totals of the amount paid and the TDS in the Form 27A matches with the corresponding totals in the e-TDS return.

When the quarterly e-TDS return is submitted, the deductor must provide the hard copy of the Form 27A, along with the CD or disk containing the e-statement of the TDS return.

- **Report 26Q:**

- You can generate an e-TDS report any number of times with the corrections for the same quarter and location until it is filed with the government that is, when the **e-TDS filed** check box is selected for the quarter and the TAN location in the **Report 26Q** form.

The non-electronic format of the Report 26Q is always generated with the e-TDS file for Report 26Q.

To validate the e-TDS file that is generated, use the File validation Utility (FVU) tool. You can download it from <http://www.tin-nsdl.com/>, or it also is available at the TIN Facilitation Centers (TIN-FC's). FVU is a program developed by the National Securities Depository Limited (NSDL) that verifies if the e-TDS return file contains any format-level error(s).

e-TDS correction file - Report 26Q

The e-TDS Correction report is generated if there are any corrections in the e-TDS file after closing the period. You must select the **e-TDS filed** check box for the Report 26Q for a quarter to generate the e-TDS correction report.

Some examples of corrections are addition of challan, change in the address of the deductor, and a change in the status of the deductee's PAN number, that is, from **Applied** to **Received**.

The following types of corrections are generated in an e-TDS Correction report:

C1	Correction in deductor details (excluding TAN).
C2	Correction in deductor (excluding TAN), or challan details.
C3	Correction in deductor (excluding TAN), challan, or deductee details.
C5	Correction in PAN of deductee.
C9	Correction in challan (addition of challan or challans).
Y	Cancellation of original report.

The following types of corrections are not allowed in Microsoft Dynamics AX:

- Challan details after you save the challan information.
- PAN of the deductee after you save the record.
- TAN number of a location after you save the record.
- Cancellation of the regular statement that is furnished with an incorrect TAN. To correct this, you must cancel the regular statement with the incorrect TAN. You can cancel the regular statement by changing the TAN. Therefore, C2 and Y types of correction reports cannot be generated in Microsoft Dynamics AX.

Multiple batch corrections

A multiple batch correction statement contains C1, C2, C3, C5 and C9 corrections in different combinations within a single statement. The following combinations of correction types that are allowed in Microsoft Dynamics AX are:

- C1 / C5 / C9
- C1 / C9
- C5 / C9
- C3 / C9
- C1 / C5

You can make corrections only using the e-TDS correction report when the e-TDS reports are filed with the government. When you submit the revised e-TDS return, you must state in the top right-hand corner of the Form 27A that the e-TDS return is being furnished because of corrections in the report.

Create an e-TDS correction report

1. Click **General ledger > Reports > Report 26Q** and enter the details in the fields under the **Report 26Q** field group.
2. Under the **e-TDS correction** field group, select the **Create e-TDS correction file** check box.

Note:

The **Create e-TDS correction file** check box is activated if the following conditions are met:

- The **e-TDS filed** check box is selected for the location and period.
- e-TDS file has been generated at least once for the selected location and period.
- The **Create e-TDS file** check box is not selected.

3. The **Report filed earlier for the quarter** check box is selected automatically and the provisional receipt number of the original report is displayed in the **Provisional receipt number** field.
4. Select the default location and enter the e-TDS correction file name in the **File name** field. The e-TDS correction file must be a .txt file.
5. Click **OK** to generate the e-TDS correction report. The report includes Form 27A and Report 26Q.

Note:

- You can generate an e-TDS correction report any number of times. Only the latest corrections are reflected in the e-TDS correction report.
- If you select the **Create e-TDS correction file** check box, the **Report filed earlier for this quarter** is selected automatically. The provisional receipt number of the original TDS return is updated automatically.

Record the provisional receipt numbers

A provisional receipt number is a unique number provided by the government to a file at the time of filing the report. You can record the provisional receipt numbers for the e-TDS reports filed earlier and for the filed correction report.

1. Click **General ledger > Periodic > TDS > Provisional receipt numbers**.
2. In the **Provisional receipt number** field, enter the provisional receipt number provided by the government. The provisional receipt number entered here is used when you generate a correction file for the Report 26Q.

The following field details are displayed in the **Provisional receipt numbers** form:

- **TAN location** field: The TAN location that the report is filed for.
- **TAN number** field: The TAN number of the TAN location that the report is filed for.
- **From date** field: The starting date of the quarter that the report is filed for.
- **To date** field: The ending date of the quarter that the report is filed for.
- **Quarter** field: The quarter of the period for the TAN location that the report is filed for.
- **Status** field: View one of the following status of the filed report:
 - **Original**: When the quarterly report is filed for the period and location for the first time.
 - **Revised**: When an e-TDS correction file is filed for a specific location and period.
- **Correction type**: The type of correction when an e-TDS correction file is filed. This field is blank when Report 26Q is filed for the first time.

Note:

- You cannot modify any of the above fields except the **Provisional receipt number** field.
- For multiple batch correction statements (Example C1/C5/C9), the provisional receipt number is different for each correction type.

Forms for this feature

Refer to the following information about the forms that you will use with this feature.

Form name and locator	Description
TAN master (form) General ledger > Setup > TDS > TAN master	Create the Tax Account Number for various branches of the company located in different states. You also can create e-TDS periods to generate the e-TDS file of Report 26Q.
TAN master (form) General ledger > Setup > TDS > TAN master > Overview tab	TAN location field Enter the location of the company or company branch situated in different states. TAN number field Enter the Tax Account Number of the TAN location. Circle number field Enter the circle number of the TAN location. Assessing officer field Enter the assessing officer number for the TAN location. Ward No. field Enter the ward number of the TAN location.
TAN master (form) General ledger > Setup > TDS > TAN master > e-TDS period tab	From date field The beginning date of the e-TDS quarter. To date field The ending date of the e-TDS quarter. Period field The e-TDS period. e-TDS - 26Q check box This check box is selected automatically if you select the e-TDS filed check box when you generate the e-TDS Report 26Q.
TAN master (form) General ledger > Setup > TDS > TAN master > e-TDS period tab	Create e-TDS periods button Create the e-TDS period. Delete e-TDS periods button Delete the selected e-TDS period.
TAN master (form) General ledger > Setup > TDS > TAN master	Overview tab Create the TAN locations and enter TAN location details. General tab View the information for the TAN location that is selected on the Overview tab. e-TDS periods tab Create e-TDS periods.
Bank for tax deposit (form) General ledger > Setup > Bank for tax deposit	Create the bank details to record the TDS challan.
Bank for tax deposit (form) General ledger > Setup > Bank for tax deposit	Tax type field Select the TDS as the tax type. Bank name field Enter the bank name to deposit the TDS challan. Details field Enter the bank details.

Form name and locator	Description
TDS (form) General ledger > Setup > TDS > TDS	Create TDS types for different TDS groups and define the rates, number sequence, and the threshold limit.
TDS (form) General ledger > Setup > TDS > TDS > Overview tab	TDS Group field Select the TDS group. Description field Enter a short description for the TDS group. Account number field The TDS authority vendor account defined for the TDS group.
TDS (form) General ledger > Setup > TDS > TDS > TDS type tab	TDS type field Enter the name for TDS type. Description field Enter a short description for the TDS type. From date field Enter the starting date to apply the rates for the TDS type. To date field Enter the ending date till which to apply the rates for the TDS type. Concession check box Select this check box if the rates for the TDS type are defined on a concession basis. Rate field Enter the TDS rate for the TDS type. Surcharge field Enter the surcharge for the TDS type. E-cess field Enter the E-cess rate for the TDS type. Remark field Select one of the following options for the Contractor TDS group: A - Advertising C - Contractor S - Subcontractor Certificate under section field If you define zero rates for the TDS type, select either Section 197 or 197A. If the rate is set up on a concession basis, the value A is displayed, which allows you to use the values in Report-26. Section field Select the section to attach to the Non-resident (Payment) TDS group.
TDS (form) General ledger > Setup > TDS > TDS > Number sequence tab	From date field Select the starting date to apply the number sequence for the TDS group. To date field Select the ending date till which to apply the number sequence for the TDS group. Format field The number sequence format for the TDS certificates

Form name and locator	Description
	<p>(Form 16A) issued for the TDS group.</p> <p>Status field</p> <p>View one of the following status:</p> <p>Open: Period is open and active to generate TDS certificates.</p> <p>Close: Period is closed and you cannot generate the TDS certificates for the period.</p>
<p>TDS (form)</p> <p>General ledger > Setup > TDS > TDS > Threshold tab</p>	<p>From date field</p> <p>Select the starting date to apply the threshold limit.</p> <p>To date field</p> <p>Select the ending date up to which to apply the threshold limit.</p> <p>Threshold tax field</p> <p>Enter the threshold amount up to which no TDS is calculated for the TDS type.</p> <p>Threshold surcharge field</p> <p>Enter the threshold amount up to which no surcharge is calculated on TDS for the TDS type.</p>
<p>TDS (form)</p> <p>General ledger > Setup > TDS > TDS > TAN number tab</p>	<p>TAN location field</p> <p>Select the default TAN location(s) for the TDS type.</p> <p>TAN number field</p> <p>The TAN number of the selected TAN location.</p> <p>Status field</p> <p>View one of the following statuses for the TAN location:</p> <p>Open: TAN location is open and active to generate TDS certificates.</p> <p>Close: TAN location is closed and you cannot generate the TDS certificates for the TAN location.</p>
<p>TDS (form)</p> <p>General ledger > Setup > TDS > TDS > Exception Threshold tab</p>	<p>From date field</p> <p>Select the starting date to apply the exceptional threshold limit for the Contractor TDS group.</p> <p>To date field</p> <p>Select the ending date till which to apply the exceptional threshold limit for the Contractor TDS group.</p> <p>Exception threshold field</p> <p>Enter the threshold amount up to which no TDS is calculated for the individual transaction amount of Contractor TDS group.</p>
<p>TDS (form)</p> <p>General ledger > Setup > TDS > TDS > Interest and other charges tab</p>	<p>Name field</p> <p>The values Interest and Other charges to define the ledger accounts for.</p> <p>Account number field</p> <p>Select the ledger account to post the Interest and Other charges for the TDS type.</p>
<p>TDS (form)</p> <p>General ledger > Setup > TDS > TDS</p>	<p>Copy button</p> <p>Copy an existing record and modify the field information.</p> <p>Refresh button</p> <p>Save the copied record.</p>

Form name and locator	Description
TDS (form) General ledger > Setup > TDS > TDS	<p>Overview tab Select the TDS group and view the vendor authority account assigned to the TDS group.</p> <p>TDS type tab Create TDS types for the TDS group and define the TDS, E-cess, surcharge rates and the validity period.</p> <p>Number sequence tab Define the number sequence format and the validity period for the TDS type.</p> <p>Threshold tab Define the, threshold limit, threshold surcharge limit, and the validity period for the TDS type.</p> <p>TAN number tab Define the TAN location(s) for the TDS type.</p> <p>Exceptional threshold tab Define the validity period and the exceptional threshold limit for the Contractor TDS group.</p> <p>Interest and Other charges tab Define the ledger accounts to post the Interest and Other charges for the TDS type.</p>
Temporary TDS types (form) General ledger > Setup > TDS > TDS > Copy button	Use this form to copy an existing TDS type record and modify the rates and validity period details.
Temporary TDS types (form) General ledger > Setup > TDS > TDS > TDS Type tab > Copy button	<p>TDS type field The TDS type record to create a copy of.</p> <p>From field Select or view the starting date to apply the rates for the TDS type.</p> <p>To field Select or view the ending date till which to apply the rates for the TDS type.</p> <p>Concession field View if the rates for the selected TDS type are on a concession basis.</p> <p>Rate field View or modify the TDS rate for the TDS type record.</p> <p>Surcharge field View or modify the surcharge rate for the TDS type record.</p> <p>E-cess field View or modify the E-cess rate for the TDS type record.</p> <p>Remark field The remark detail for the selected TDS type record.</p> <p>Certificate under section field The section details for the selected TDS type record.</p>
Temporary TDS types (form) General ledger > Setup > TDS > TDS > Number sequence tab > Copy button	<p>Date from field The beginning date for the selected record.</p> <p>To date field The ending date of the financial year corresponding to the date displayed in the Date from field.</p>

Form name and locator	Description
	Status field The status of the number sequence record. You can only copy an Open number sequence record.
Temporary TDS types (form) General ledger > Setup > TDS > TDS > Threshold tab > Copy button	From field The beginning date for the selected record. To field The ending date of the financial year corresponding to the date displayed in the From field. Threshold field View or modify the TDS threshold amount of the selected record. Threshold surcharge field View or modify the threshold surcharge amount of the selected record.
Temporary TDS types (form) General ledger > Setup > TDS > TDS > Exception Threshold tab > Copy button	From date field The beginning date for the selected record. To date field The ending date of the financial year corresponding to the date displayed in the From field. Exception threshold field View or modify the TDS threshold amount of the selected record.
Temporary TDS transaction (form) General ledger > Journals > General journal > Lines button > Journal voucher form > TDS button Accounts payable > Journals > Invoices > Invoice journal > Lines button > Journal voucher form > TDS button Accounts payable > Journals > Invoices > Invoice approval journal > Lines button > Journal voucher form > TDS button General ledger > Journals > Fixed Assets > Lines button > Journal voucher form > TDS button Accounts Payable > Journals > Payment > Payment journal > Lines button > Journal voucher form > TDS button	View the TDS, Surcharge, E-cess, Additional TDS, Additional Surcharge, Additional E-cess rates and amounts for the TDS transaction. You also can view the totals of TDS and Additional TDS amounts.
Temporary TDS transaction (form) General ledger > Journals > General journal > Lines button > Journal voucher form > TDS button Accounts payable > Journals > Invoices > Invoice journal > Lines button > Journal voucher form > TDS button Accounts payable > Journals > Invoices > Invoice approval journal > Lines button > Journal voucher form > TDS button General ledger > Journals > Fixed Assets > Lines button > Journal voucher form > TDS button Accounts Payable > Journals > Payment > Payment journal > Lines button > Journal voucher form > TDS button	TDS type field The TDS type. Rate % field The TDS rate for the TDS type. Surcharge % field The surcharge rate for the TDS type. E-cess field The E-cess rate for the TDS type. Additional TDS type field The additional TDS type. Additional rate % field The additional TDS rate for the TDS type. Additional surcharge % field The additional surcharge rate for the TDS type.

Form name and locator	Description
	<p>Additional e-cess field The additional E-cess rate for the TDS type.</p> <p>Amount origin field The base amount on which the TDS is deducted.</p> <p>TDS amount field The TDS amount calculated for the transaction.</p> <p>Surcharge amount field The surcharge amount calculated for the transaction.</p> <p>E-cess amount field The E-cess amount calculated for the transaction.</p> <p>Total TDS field The total TDS amount calculated for the transaction, that is, TDS+Surcharge+E-cess.</p> <p>Additional amount field The additional TDS amount calculated for the transaction.</p> <p>Additional surcharge amount field The additional surcharge amount calculated for the transaction.</p> <p>Additional e-cess amount field The additional e-cess amount calculated for the transaction.</p> <p>Amount origin field The base amount on which the additional TDS is deducted.</p> <p>Additional total amount field The total additional TDS amount calculated for the transaction, that is, Additional TDS+ Additional Surcharge+ Additional E-cess.</p> <p>Total amount field Sum total of total TDS amount and additional TDS amount, that is, Total TDS + Additional total amount.</p>
<p>Temporary TDS transaction (form) General ledger > Journals > General journal > Lines button > Journal voucher form > TDS button Accounts payable > Journals > Invoices > Invoice journal > Lines button > Journal voucher form > TDS button Accounts payable > Journals > Invoices > Invoice approval journal > Lines button > Journal voucher form > TDS button General ledger > Journals > Fixed Assets > Lines button > Journal voucher form > TDS button Accounts Payable > Journals > Payment > Payment journal > Lines button > Journal voucher form > TDS button</p>	<p>Overview tab View the TDS, Surcharge, E-cess, Additional TDS, Additional surcharge, Additional E-cess, the Total of TDS and Additional TDS amounts calculated for the transaction.</p> <p>General tab View the information of the TDS transaction that is selected on the Overview tab.</p>
<p>Challan information (form) Accounts payable > Journals > Payment > Payment journal > Lines button > Journal voucher form > Challan information button > TDS</p>	<p>Enter the challan details for the TDS deposit. You must enter the challan details to generate the TDS certificate.</p>
<p>Challan information (form) Accounts payable > Journals > Payment ></p>	<p>Challan No. field</p>

Form name and locator	Description
Payment journal > Lines button > button > Journal voucher form > Challan information button > TDS	<p>Enter the challan number.</p> <p>Date field Enter the date of TDS deposit to the bank.</p> <p>Voucher field The number of the voucher for the transaction.</p> <p>Bank name field Select the bank name to deposit the TDS amount to.</p> <p>BSR code field Specify the Basic Statistical Return code.</p> <p>Deposited by book entry check box Select this check box if the TDS is deposited by the book entry. This field is activated only when you select the Offset account type as Ledger.</p>
<p>TDS deducted by customer (form) Accounts receivable > Periodic > TDS > TDS deducted by customer</p>	<p>Reconcile the TDS certificates for the TDS amount that is deducted by the customer. You also can record the certificate number and date for the TDS certificates in this form.</p>
<p>TDS deducted by customer (form) Accounts receivable > Periodic > TDS > TDS deducted by customer</p>	<p>Customer account field Select the customer account to display the transactions for which the TDS is deducted and TDS certificates are not received.</p> <p>Certificate number field Enter the certificate number.</p> <p>Certificate date field Select the issue date of TDS certificate.</p> <p>Select field Select either of the following options: All: Automatically select all the TDS transactions displayed. Certificate number and date entered will be updated for all the transactions. None: The TDS transactions displayed will not be selected automatically. You can manually select the transactions to update with the certificate number and date entered.</p> <p>Total TDS field The total TDS amount.</p> <p>Sum of selected field The total TDS amount for the selected lines.</p> <p>Voucher field The voucher number of the TDS transaction.</p> <p>Amount currency field The transaction currency.</p> <p>Date field The transaction date.</p> <p>Customer account field The customer account.</p> <p>TDS amount field The TDS amount.</p> <p>Surcharge amount field The surcharge amount.</p>

Form name and locator	Description
	E-cess amount field The e-cess amount. Certificate number field The TDS certificate number. Certificate date field The issue date of TDS certificate. Select check box Select this check box to update the certificate number and date for the TDS transaction line.
Additional tax deducted by customer (form) Accounts receivable > Periodic > TDS > Additional tax deducted by customer	Customer account field Select the customer account to display the transactions for which the additional TDS is deducted and the TDS certificates are not received. Certificate number field Enter the certificate number. Certificate date field Select the issue date of TDS certificate. Select field Select either of the following options: All: Automatically select all the TDS transactions displayed. Certificate number and date entered will be updated for all the transactions. None: The TDS transactions displayed will not be automatically selected. You can manually select the transactions to update with the certificate number and date entered. Total TDS field The total additional TDS amount. Sum of selected field The total additional TDS amount for the selected lines. Voucher field The voucher number of the additional TDS transaction. Amount currency field The transaction currency. Date field The transaction date. Customer account field The customer account. TDS amount field The additional TDS amount Surcharge amount field The additional surcharge amount. E-cess amount field The additional e-cess amount. Certificate number field The TDS certificate number. Certificate date field The issue date of TDS certificate. Select check box Select this check box to update the certificate number

Form name and locator	Description
	and date for the additional TDS transaction line.
TDS deducted by customer (form) Accounts receivable > Inquiries > TDS > TDS deducted by customer	View the TDS and the TDS certificate details for the transactions that the customer has deducted tax at source for.
TDS deducted by customer (form) Accounts receivable > Inquiries > TDS > TDS deducted by customer	<p>Account number field Select the TDS ledger account to view the TDS transaction and certificate details for.</p> <p>Customer field Select the customer account to view the TDS transaction and certificate details for.</p> <p>Certificate number field Select the certificate number to view the TDS transaction and certificate details for.</p> <p>Select field Select one of the following options: All: Display all the TDS transactions. With certificate Nos: Display the TDS transactions with certificate numbers. Without certificate Nos: Display the TDS transactions without certificate numbers.</p> <p>Customer account field The customer account.</p> <p>Name field The customer name.</p> <p>Voucher field The TDS transaction voucher number.</p> <p>Date field The transaction date.</p> <p>Account number field The TDS ledger account.</p> <p>Amount currency field The transaction amount in transaction currency.</p> <p>TDS amount field The TDS amount.</p> <p>Surcharge amount field The surcharge amount.</p> <p>E-cess amount field The e-cess amount.</p> <p>Certificate number field The TDS certificate number.</p> <p>Certificate date field The issue date of TDS certificate.</p>
Additional tax deducted by customer (form) Accounts receivable > Inquiries > TDS > Additional tax deducted by customer	View the additional TDS and the TDS certificate details for the transactions that the customer has deducted tax at source for.
Additional tax deducted by customer (form) Accounts receivable > Inquiries > TDS > Additional tax deducted by customer	<p>Account number field Select the Additional TDS ledger account to view the TDS transaction and certificate details for.</p> <p>Customer field</p>

Form name and locator	Description
	<p>Select the customer account to view the additional TDS transaction and certificate details for.</p> <p>Certificate number field</p> <p>Select the certificate number to view the additional TDS transaction and certificate details for.</p> <p>Select field</p> <p>Select one of the following options:</p> <p>All: Display all the additional TDS transactions.</p> <p>With certificate Nos: Display the additional TDS transactions with certificate numbers.</p> <p>Without certificate Nos: Display the additional TDS transactions without certificate numbers.</p> <p>Customer account field</p> <p>The customer account.</p> <p>Name field</p> <p>The customer name.</p> <p>Voucher field</p> <p>The additional TDS transaction voucher number.</p> <p>Date field</p> <p>The transaction date.</p> <p>Account number field</p> <p>The additional TDS ledger account.</p> <p>Amount currency field</p> <p>The transaction amount in transaction currency.</p> <p>TDS amount field</p> <p>The additional TDS amount.</p> <p>Surcharge amount field</p> <p>The additional surcharge amount.</p> <p>E-cess amount field</p> <p>The additional e-cess amount.</p> <p>Certificate number field</p> <p>The TDS certificate number.</p> <p>Certificate date field</p> <p>The issue date of TDS certificate.</p>
<p>Provisional receipt numbers (form)</p> <p>General ledger > Periodic > TDS > Provisional receipt numbers</p>	<p>Enter the provisional receipt number of the e-TDS reports filed for Report 26Q. Provisional receipt number is a unique number provided by the government at the time of filing the report. The provisional receipt number also applies for the correction report.</p>
<p>Provisional receipt numbers (form)</p> <p>General ledger > Periodic folder > TDS folder > Provisional receipt numbers</p>	<p>TAN location field</p> <p>The TAN location that the report is filed for.</p> <p>TAN number field</p> <p>The TAN number of the TAN location.</p> <p>From date field</p> <p>The starting date of the quarter of the financial year that the report is filed for.</p> <p>To date field</p> <p>The ending date of the quarter of the financial year that the report is filed for.</p> <p>Quarter field</p>

Form name and locator	Description
	<p>The quarter of the financial year that the report is filed for.</p> <p>Status field</p> <p>View one of the following status of the filed report:</p> <p>Original: If the e-TDS quarterly report is filed for the period and the location for the first time without any corrections.</p> <p>Revised: If the e-TDS correction report is filed for a specific location and period.</p> <p>Correction type field</p> <p>The type of correction when the e-TDS correction report is filed. This field is blank when Report 26Q is filed for the first time.</p>
<p>TDS deposit/certificate issue details (form)</p> <p>General ledger > Inquiries > TDS > TDS deposit/certificate issue details</p>	<p>View the details of TDS deducted, deposited and TDS certificates issued details.</p>
<p>TDS deposit/certificate issue details (form)</p> <p>General ledger > Inquiries > TDS > TDS deposit/certificate issue details</p>	<p>TDS Group field</p> <p>Select the TDS group to view the TDS transaction and certificate details for.</p> <p>Account type field</p> <p>Select one of the following options:</p> <p>All: View all the TDS transaction and certificate details.</p> <p>Vendor: View the TDS transaction and certificate details for the vendor.</p> <p>Customer: View the TDS transaction and certificate details for the customer.</p> <p>Vendor account field</p> <p>Select the vendor account to view the TDS transaction and certificate details for.</p> <p>Note:</p> <p>This field is activated when the Vendor option is selected in the Account type field.</p> <p>Customer account field</p> <p>Select the customer account to view the TDS transaction and certificate details for.</p> <p>Note:</p> <p>This field is activated when the Customer option is selected in the Account type field.</p> <p>Transaction status option:</p> <p>Select field</p> <p>Select one of the following options:</p> <p>All: View all the TDS transactions.</p> <p>With certificate Nos: View the TDS transactions with certificate numbers.</p> <p>Without certificate Nos: View the TDS transactions without certificate numbers.</p> <p>Certificate number field</p> <p>Select the certificate number to view the TDS transaction and certificate details for.</p> <p>Select field</p> <p>Select one of the following options:</p>

Form name and locator	Description
	<p>All: View all the TDS transactions.</p> <p>Deposited with challan details: View the TDS transactions that are deposited with challan details.</p> <p>Not deposited: View the TDS transactions that are not deposited with challan details.</p> <p>From date field Select the starting date to view the TDS transaction and certificate details from.</p> <p>To date field Select the ending date till which to view the TDS transaction and certificate details.</p> <p>Transaction date field The transaction date.</p> <p>Vendor account field The vendor account.</p> <p>Customer account field The customer account.</p> <p>Name of deductee field The name of the deductee.</p> <p>Nature of assessee field The nature of assessee.</p> <p>TDS Group field The TDS group.</p> <p>TDS type field The TDS type used for the transaction.</p> <p>Voucher field The voucher number of the TDS transaction.</p> <p>Trace number field View the trace number for the reversed TDS transaction.</p> <p>Status field View the status of the TDS transaction that is O or R.</p> <p>Note: O is Original transaction and R is reversed transaction.</p> <p>Base amount field The base amount that the TDS is calculated on.</p> <p>Total TDS field The total TDS amount, that is, TDS+Surcharge+E-cess.</p> <p>TDS amount field The TDS amount.</p> <p>Surcharge amount field The surcharge amount.</p> <p>E-cess amount field The e-cess amount.</p> <p>Bank name field The bank in which the TDS amount is deposited.</p> <p>Challan number field The TDS challan number.</p> <p>Challan date The TDS challan date.</p>

Form name and locator	Description
	<p>Certificate number field The TDS certificate number.</p> <p>Certificate issued date field The issue date of TDS certificate.</p> <p>Total amount field The total of base amount for the transactions.</p> <p>Total TDS deducted/deposited field The total of TDS deducted/deposited for the transactions.</p> <p>TDS amount field The total of TDS amount for the transactions.</p> <p>Surcharge amount field The total of surcharge amount for the transactions.</p> <p>E-cess amount field The total of e-cess amount for the transactions.</p>
<p>Vendor certificate (form) General ledger > Reports > TDS > Vendor certificate</p>	Generate the Form 16A vendor certificate.
<p>Vendor certificate (form) General ledger > Reports > TDS > Vendor certificate</p>	<p>Duplicate check box Select this check box to generate the duplicate of Form16A vendor certificate.</p> <p>Cert No. field Enter the certificate number for the duplicate copy of the Form 16A vendor certificate.</p> <p>TAN location field Select the TAN location to generate the Form 16A vendor certificate for.</p> <p>Vendor account field Select the vendor account.</p> <p>TDS Group field Select the TDS group.</p> <p>Monthly/yearly field Select to generate the certificate on a monthly or yearly basis.</p> <p>Note: The criterion selected in this field must be same as the criterion defined for the vendor in the Vendors form.</p> <p>From date field Enter the starting date range to generate the certificate.</p> <p>To date field Enter the ending date range to generate the certificate. The starting and ending dates must be the starting and ending of a month or a financial year.</p> <p>Full name field Enter of the name of the person who is responsible for the TDS deduction.</p> <p>Designation field Enter the designation of the person who is responsible for the TDS deduction.</p> <p>Printing date field</p>

Form name and locator	Description
	Enter the printing date of the Form 16A vendor certificate.
Customer certificate (form) General ledger > Reports > TDS > Customer certificate	Generate the Form 16A customer certificate.
Customer certificate (form) General ledger > Reports > TDS > Customer certificate	<p>Duplicate check box Select this check box to generate a duplicate of the Form16A customer certificate.</p> <p>Certificate number field Enter the certificate number for the duplicate copy of the Form16A customer certificate.</p> <p>TAN location field Select the TAN location to generate the Form 16A customer certificate for.</p> <p>Customer account field Select the customer account.</p> <p>TDS Group field Select the TDS group.</p> <p>Monthly/yearly field Select to generate the certificate on a monthly or yearly basis.</p> <p>Note: The criterion selected in this field must be same as the criterion defined for the customer in the Customers form.</p> <p>From date field Enter the starting date range to generate the certificate.</p> <p>To date field Enter the ending date range to generate the certificate. The starting and ending dates must be the starting and ending of a month or a financial year.</p> <p>Full name field Enter the name of the person who is responsible for the TDS deduction.</p> <p>Designation field Enter the designation of the person who is responsible for the TDS deduction.</p> <p>Printing date field Enter the printing date of the Form 16A customer certificate</p>
Report 26Q (form) General Ledger > Report > TDS > Report 26Q	<p>Generate the Report 26Q, that is, the quarterly report for Tax Deducted at Source. You also can generate the e-TDS file and the correction report for Report 26Q.</p> <p>Note: The e-TDS is the electronic format of the Report 26Q.</p>
Report 26Q (form) General Ledger > Report > TDS > Report 26Q	<p>TAN location field Select the TAN location to generate the Report 26Q for.</p> <p>Quarter field Select the quarter to generate the Report 26Q for.</p> <p>From date field Enter the starting date range to generate the quarterly</p>

Form name and locator	Description
	report.
	To date field Enter the ending date range to generate the quarterly report.
	Full name field Enter the name of the person who is responsible for the TDS deduction.
	Designation field Enter the designation of the person who is responsible for the TDS deduction.
	Printing date field Enter the printing date of the report 26Q.
	Report filed earlier for this quarter check box Select this check box if the report has been filed earlier for the quarter.
	Provisional receipt number field Enter or view the provisional receipt number for the Report 26Q filed earlier for the quarter.
	Note: Provisional receipt number is updated automatically when you generate an e-TDS correction file.
	Create e-TDS file check box Select this check box to create an e-TDS file of Report 26Q, which is the electronic file format of the Report 26Q.
	File name field Specify the file name and location for the e-TDS Report 26Q.
	e-TDS filed check box Select this check box to close the e-TDS period for the Report 26Q for the selected location.
	Create e-TDS correction file check box Select this check box to generate an e-TDS correction file.
	File name field Specify the file name and location for the e-TDS correction file.

Forms that are modified for this feature

Refer to the following information about additional forms and fields that you will use with this feature.

Form name and locator	Description
Company information (form) Basic > Setup > Company information > IND Localization tab	PAN number field Enter the 10-character PAN number of the company. The PAN is comprised of five alphabetical characters followed by four digits and a single alphabetical character. For example, ABCDE0923J. Assessing officer number field Enter the Assessing officer number. Circle number field Enter the circle number. Ward number field Enter the ward number. TAN location field Select the TAN location of the company. TAN number field The TAN number of the selected TAN location. Assessing officer number field The Assessing officer number for the selected TAN location. Circle number field The circle number for the selected TAN location. Ward No. field The ward number for the selected TAN location.
Company information (form) Basic > Setup > Company information	IND Localization tab Enter the PAN Number and TAN number information of the company under the PAN number and TAN number field groups.
Chart of accounts (form) General ledger > Chart of accounts > IND Localization tab	Account for tax deducted by customer check box Select this check box to define the account as the tax deducted by customer account. Taxes deducted by customer accounts are defined for a customer in the Customers form.
Chart of accounts (form) General ledger > Chart of accounts > IND Localization tab	IND Localization tab Define the tax deducted by customer account and Additional tax deducted by customer account under the TDS by customer field group.
Parameters (form) Accounts payable > Setup > Parameters > Summary update tab	Split based on delivery information field group Invoice check box Select this check box to split and post a purchase invoice with different delivery addresses defined for different item lines. Note: You must select this check box to post a purchase invoice with different warehouses defined for different item lines. Split based on TAN information field group Invoice check box

Form name and locator	Description
	Select this check box to split and post a purchase invoice with different TAN locations defined for different item lines.
Vendors (form) Accounts payable > Vendors > IND Localization tab	<p>PAN status field</p> <p>Select the PAN status. The options are:</p> <p>PAN received</p> <p>PAN applied</p> <p>PAN invalid</p> <p>PAN not available</p> <p>You cannot modify this field if the status is PAN received.</p> <p>PAN number field</p> <p>Enter the PAN number when the PAN status is PAN received.</p> <p>PAN reference number field</p> <p>Enter the PAN reference number when the PAN status is PAN applied.</p> <p>TDS group field</p> <p>Select the TDS group for the TDS authority vendor.</p> <p>Certificate issue field</p> <p>Specify if the TDS certificate is to be issued on a yearly or a monthly basis for the vendor.</p> <p>Description field</p> <p>Enter the description for the yearly TDS certificate. This field is activated only when the Yearly option is selected for certificate issue.</p> <p>Nature of assessee field</p> <p>Enter the vendor assessee type. The options are:</p> <p>Company</p> <p>HUF – Hindu Undivided Family</p> <p>Firm</p> <p>Individual</p> <p>AOP - Association Of Persons</p> <p>Local authority</p> <p>TDS type field</p> <p>Select the TDS types for the non-authority vendor. You can define up to four TDS types for the vendor. The TDS types defined for the vendor can be used in the transactions.</p> <p>Certificate number field</p> <p>Enter the reference number of the certificate that is issued to obtain the concessional rate. This field is activated only for a Concessional TDS type.</p> <p>Overlook tax check box</p> <p>Select this check box to calculate TDS without considering the threshold limit defined at the TDS group-level.</p> <p>Overlook surcharge check box</p> <p>Select this check box to calculate surcharge without considering the threshold limit defined at the TDS group level.</p> <p>TAN location field</p>

Form name and locator	Description
	<p>Select the default TAN location for the vendor.</p> <p>TAN number field</p> <p>The TAN number of the selected TAN location.</p> <p>Authority check box</p> <p>Select this check box if the vendor is a TDS authority.</p> <p>Type field</p> <p>Select the TDS as the authority type for the TDS authority vendor.</p>
<p>Vendors (form)</p> <p>Accounts payable > Vendors > IND Localization tab</p>	<p>IND Localization tab</p> <p>Enter the TDS-related information for the vendor under the following field groups: PAN information, TDS, TAN info, Authority.</p>
<p>Customers (form)</p> <p>Accounts receivable > Customers > IND Localization tab</p>	<p>PAN status field</p> <p>Select the PAN status. The options are:</p> <p>PAN received</p> <p>PAN applied</p> <p>PAN invalid</p> <p>PAN not available</p> <p>Note: You cannot modify this field if the status is PAN received.</p> <p>PAN Number field</p> <p>Enter the PAN number when the PAN status is PAN received.</p> <p>PAN reference number field</p> <p>Enter the PAN reference number when the PAN status is PAN applied.</p> <p>Nature of assessee field:</p> <p>Enter the vendor assessee type. The options are:</p> <p>HUF – Hindu Undivided Family</p> <p>Firm</p> <p>Individual</p> <p>AOP - Association Of Persons</p> <p>Local authority</p> <p>Local authority</p> <p>Note: AOP refers to Association of Persons</p> <p>Certificate issue field</p> <p>Specify if the TDS certificate is to be issued on a yearly or a monthly basis for the customer.</p> <p>Description field</p> <p>Enter the description for the yearly TDS certificate. This field is activated only when the Yearly option is selected for certificate issue.</p> <p>TDS type field</p> <p>Select the TDS types for the customer. You can define up to four TDS types for the customer. The TDS types defined for the customer can be used in the transactions.</p> <p>Certificate number field</p> <p>Enter the reference number of the certificate that is issued to obtain the concessional rate. This field is activated only for a Concessional TDS type.</p> <p>Overlook tax check box</p>

Form name and locator	Description
	<p>Select this check box to calculate TDS without considering the threshold limit defined at the TDS group level.</p> <p>Overlook surcharge check box</p> <p>Select this check box to calculate surcharge without considering the threshold limit defined at the TDS group-level.</p> <p>TDS ledger account field</p> <p>Select the ledger account to post the TDS amount deducted by the customer (Income tax).</p> <p>Additional TDS ledger account field</p> <p>Select the TDS ledger account to post the additional TDS amount deducted by customer (Works tax).</p> <p>TAN location field</p> <p>Select the default TAN location for the customer.</p> <p>TAN number field</p> <p>The TAN number of the selected TAN location.</p>
<p>Customers (form)</p> <p>Accounts receivable > Customers > IND Localization tab</p>	<p>IND Localization tab</p> <p>Enter the TDS related information for the customer under the following field groups: PAN information, Deducted from, Deducted by, TAN info.</p>
<p>Journal voucher (form)</p> <p>General ledger > Journals > General journal > Lines > IND Localization tab</p> <p>General ledger > Journals > Fixed assets > Lines > IND Localization tab</p> <p>Accounts payable > Journals > Invoices > Invoice journal > Lines > IND Localization tab</p> <p>Accounts payable > Journals > Invoices > Invoice approval journal > IND Localization tab</p> <p>Accounts payable > Journals > Payments > Payment journal > Lines</p>	<p>Nature of assessee field</p> <p>The nature of assessee defined for the selected vendor or customer. You can change this value.</p> <p>TDS type field</p> <p>Select the TDS type to calculate TDS. You can view the TDS types defined for the selected vendor or customer in this field.</p> <p>Rate field</p> <p>The TDS rate for the selected TDS type.</p> <p>Surcharge limit field</p> <p>The surcharge rate for the selected TDS type.</p> <p>E-cess field</p> <p>The E-cess rate for the selected TDS type.</p> <p>Additional TDS type field</p> <p>Select the additional TDS type to calculate the works tax. You can view the TDS types defined for the Others TDS group for the period in this field.</p> <p>Rate field</p> <p>The additional TDS rate for the selected additional TDS type.</p> <p>Surcharge limit field</p> <p>The additional surcharge rate for the selected additional TDS type.</p> <p>E-cess field.</p> <p>The additional E-cess rate for the selected additional TDS type.</p> <p>TAN location field</p> <p>The default TAN location for the selected vendor or customer. You can change this value.</p> <p>TAN number field</p>

Form name and locator	Description
	The TAN number of the selected TAN location.
Journal voucher (form) General ledger > Journals > General journal > Lines	TDS applicable check box View the details of the TDS calculated for the transaction.
Journal voucher (form) General ledger > Journals > General journal > Lines General ledger > Journals > Fixed assets > Lines Accounts payable > Journals > Invoices > Invoice journal > Lines Accounts payable > Journals > Invoices > Invoice approval journal > Lines Accounts payable > Journals > Payments > Payment journal > Lines Accounts receivable > Journals > Payments > Payment journal > Lines	TDS button Click this button to view the details of the TDS calculated for the transaction.
Journal voucher (form) General ledger > Journals > General journal > Lines > IND Localization tab General ledger > Journals > Fixed assets > Lines > IND Localization tab Accounts payable > Journals > Invoices > Invoice approval journal > IND Localization tab Accounts payable > Journals > Invoices > Invoice journal > Overview tab Accounts receivable > Journals > Payments > Payment journal > Lines	IND Localization tab Enter the information related to TDS under the following field groups: TDS deducted by company and TAN info .
Journal voucher (form) General ledger > Journals > Fixed assets > Lines > Overview tab Accounts payable > Journals > Invoices > Invoice approval journal Accounts payable > Journals > Invoices > Invoice journal > Overview tab Accounts payable > Journals > Payments > Payment journal > Lines > Overview tab Accounts receivable > Journals > Payments > Payment journal > Lines > Overview tab	TDS applicable check box Select this check box to calculate TDS for the transaction.
Purchase order (form) Accounts payable > Purchase order > IND Localization tab	TDS applicable check box Select this check box to apply TDS for the purchase order.
Purchase order (form) Accounts payable > Purchase order > IND localization tab (Header-level)	TDS type field Select the TDS type to calculate TDS. You can view the TDS types defined for the selected vendor in this field. Additional TDS type field Select the additional TDS type to calculate works tax. You can view the TDS types defined for the Others TDS group for the period in this field. TAN location field The default TAN location for the selected vendor. You can change this value for the order line.

Form name and locator	Description
	TAN number field The TAN number of the selected TAN location.
Purchase order (form) Accounts payable > Purchase order > Lines tab	TDS applicable check box Select this check box to apply TDS for the purchase order line.
Purchase order (form) Accounts payable > Purchase order > IND Localization tab (Line-level)	TDS type field Select the TDS type to calculate TDS for the order line. Additional TDS type field Select the additional TDS type to calculate works tax for the order line. TAN location field The TAN location defined at the header level and can be changed. Note: You must select the Invoice check box under the Split based on TAN information field group in the Accounts payable Parameters form to split and post an invoice with different TAN locations defined for different item lines. TAN number field The TAN number of the selected TAN location.
Purchase order (form) Accounts payable > Purchase order > IND Localization tab	IND Localization tab (Header level) Enter the details to deduct TDS for purchase services, such as rent, services, and contractors under the TDS , TAN info field groups. TDS is deducted when you post the purchase invoice. IND Localization tab (Row level) Enter details to deduct TDS for the order line under the TDS and TAN info field groups. TDS is deducted when you post the purchase invoice.
Journal voucher (form) Accounts payable > Journals > Payments > Payment journal > Lines > IND Localization tab	Nature of assessee field The nature of assessee defined for the selected vendor or customer. You can change this value. TDS type field Select the TDS type to calculate TDS. You can view the TDS types defined for the selected vendor or customer in this field. Rate field The TDS rate for the selected TDS type. Surcharge limit field The surcharge rate for the selected TDS type. E-cess field The E-cess rate for the selected TDS type. Additional TDS type field Select the additional TDS type to calculate the works tax. You can view the TDS types defined for the Others TDS group for the period in this field. Rate field The additional TDS rate for the selected additional TDS type. Surcharge limit field

Form name and locator	Description
	<p>The additional surcharge rate for the selected additional TDS type.</p> <p>E-cess field</p> <p>The additional E-cess rate for the selected additional TDS type.</p> <p>TAN location field</p> <p>The default TAN location for the selected vendor or customer. You can change this value.</p> <p>TAN number field</p> <p>The TAN number of the selected TAN location.</p> <p>Interest field</p> <p>Enter the interest amount to charge for the payment made to the authority.</p> <p>Note: The field is activated only for a vendor authority account.</p> <p>Other charges field</p> <p>Enter the other charges amount to charge for the payment made to the authority.</p> <p>Note: The field is activated only for a vendor authority account.</p>
<p>Open –transaction editing (form)</p> <p>Accounts payable > Journals > Payment > Payment journal > lines button > Functions button > Settlement > Overview tab</p> <p>Accounts receivable > Journals > Payment > Payment journal > lines button > Functions button > Settlement > Overview tab</p> <p>General ledger > Journals > General journal > lines button > Functions button > Settlement > Overview tab</p>	<p>TDS amount field</p> <p>The amount of TDS that is deducted for the invoice and posted to the TDS payable account.</p> <p>Surcharge amount field</p> <p>The amount of surcharge that is deducted for the invoice and posted to the TDS payable account.</p> <p>E-cess amount field</p> <p>The amount of E-cess that is deducted for the invoice and posted to the TDS payable account.</p> <p>TDS check box</p> <p>If you have deducted TDS at the invoice level, this check box is selected.</p> <p>TAN location field</p> <p>The TAN location.</p> <p>TAN number field</p> <p>The TAN number of the TAN location.</p>
<p>Journal voucher (form)</p> <p>Accounts receivable > Journals > Payments > Payment journal > Lines > IND Localization tab</p>	<p>Ledger account field</p> <p>The TDS ledger account that is defined for the customer.</p> <p>TDS amount field</p> <p>Enter the TDS amount that is deducted by the customer.</p> <p>Surcharge amount field</p> <p>Enter the surcharge amount on TDS that is deducted by the customer.</p> <p>E-cess amount field</p> <p>Enter the E-cess amount on TDS + surcharge that is deducted by the customer.</p> <p>Additional ledger account field</p> <p>The additional TDS ledger account for the customer.</p> <p>Additional TDS amount field</p> <p>Enter the additional TDS amount that is deducted by the customer for works tax.</p>

Form name and locator	Description
	<p>Additional surcharge amount field</p> <p>Enter the additional surcharge amount on TDS that is deducted by the customer for works tax.</p> <p>Additional E-cess amount field</p> <p>Enter the additional e-cess amount on TDS + surcharge that are deducted by the customer for works tax.</p> <p>TAN location field</p> <p>The default TAN location for the selected customer. You can change this value.</p> <p>TAN number field</p> <p>The TAN number of the selected TAN location.</p>

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