

Microsoft Dynamics™ AX

Feature for India (Tax Collected at Source)

White Paper

Date: December 2006



Table of Contents

Introduction	3
Tax Collected at Source (TCS)	3
TCS setup.....	4
TCS transactions	8
TCS certificates issued to customers.....	13
TCS reports submitted to the government.....	14
Forms for this feature.....	19
Forms that are modified for this feature.....	29

Introduction

This information provides setup instructions and an overview of the Tax Collected at Source feature for Microsoft Dynamics™ AX that is specific to users in India. It includes a description of the feature, a list of forms and fields used and added for the feature, and procedural information to use the feature. This feature is available only if the configuration key for India is selected.

Tax Collected at Source (TCS)

In accordance with the Indian Income Tax Act, a person who sells the goods must collect tax at source that is applied on the net amount of the transaction, from the person who buys the goods. The goods included in the TCS category are defined by the government. The seller must collect the tax at the time of recording the invoice that includes the TCS amount or the receipt of the payment that includes the TCS amount, whichever process takes place earlier.

This tax is levied on all importers, wholesalers, and distributors at every stage of sale and it is not a one-time levy. For scrap material, TCS is exempt on the sale made to the manufacturers and a declaration is required on the prescribed form.

The exceptions are:

- The provisions of this section are not applicable on the goods sold in a retail trade. The exclusion is of a retail buyer, not the retail trader.
- The liability to collect tax is also applicable on imported scrap.
- Scrap will not include by-products

TCS is applicable on the following list of goods that are predefined in Microsoft Dynamics AX:

Sl. No.	Description	Rate of tax
(A)	Alcoholic liquor for human consumption	1%
(B)	Timber obtained under forest leaves	2.5%
(C)	Timber obtained by any mode other than under the forest leaves	2.5%
(D)	Any other forest produce not being timber or tendu leaves	2.5%
(E)	Scrap	1%
(F)	Parking lot, toll plaza, mining or quarrying leases	2%
(G)	Toll plaza	2%
(H)	Mining or quarrying	2%
(I)	Tendu leaves	5%

TCS functionality is applied on transactions, such as receipt of payments, debit notes, and invoices issued to customers. A TCS type can be attached to a sales order, free text invoice, or a sales order line to calculate and record the collection of TCS.

You must set up the TCS authority vendor for different TCS item groups. You must define the threshold limit, validity period, and number sequence for the TCS certificates and the rates for different TCS types attached to the TCS item groups.

You can generate the following TCS certificates and reports in Microsoft Dynamics AX:

- Report 27EQ and e-TCS format of Report 27EQ
- Corrections in the Quarterly Statements
- Form 27B
- Customer certificate (Form No. 27D)
- Report 27E (Currently annulled by the Indian Government)

Refer to the following topics for more information:

- [TCS setup](#)
- [TCS transactions](#)
- [TCS certificates issued to customers](#)
- [TCS reports submitted to the government](#)
- [Forms for this feature](#)
- [Forms that are modified for this feature](#)

TCS setup

Refer to the following topics to set up Tax Collected at Source:

- [Create Tax Collection Account Number \(TCAN\)](#)
- [Set up the Permanent Account Number \(PAN\) and TCAN location](#)
- [Create a bank for tax deposit record](#)
- [Create TCS ledger accounts in the chart of accounts](#)
- [Create the TCS vendor group and posting profile](#)
- [Create TCS authority vendor](#)
- [Define a TCS authority vendor for a TCS item group](#)
- [TCS item group setup](#)
- [TCS setup for the customers](#)

Create Tax Collection Account Number (TCAN)

You can create TCAN for the company's branches in different locations.

1. Click **General ledger > Setup > TCS > TCAN**.
2. Enter the location of the branch of the company situated in different states in the **TCAN location** field.
3. Enter the details in the following fields.
 - **TCAN number** field: Enter the TCAN number of the location.
 - **Circle number** field: Enter the circle number.
 - **Ward number** field: Enter the ward number.
 - **Assessing officer number** field: Enter the assessing officer number.
4. Click the **e-TCS periods** tab to create e-TCS periods to generate the e-TCS reports for the Report 27EQ. Click the **Create e-TCS periods** button to open the **Initialize e-TCS periods** form.
5. In the **Initialize e-TCS periods** form, the information is displayed in the following fields:
 - **From year** field: The financial year succeeding the last created financial period. For example, if the last financial period created is April-2005 to March-2006, 2006 is displayed in this field.
 - **To year**: The year succeeding the year in the **From year** field.
 - **Desired length of period**: Quarter.

Note:

A period is divided into four quarters of the financial year starting from April 1 of the From year to March 31 of the To year.

6. Click **OK** to create a new e-TCS period.
7. The following fields are displayed on the **e-TCS periods** tab.
 - **From date** field: The starting date of the quarter.
 - **To date** field: The ending date of the quarter.
 - **Period** field: View the period in the following format. For example, Quarter 1 for 2006-2007 is displayed as 2006/April/1 to 2006/June/30.
 - **e-TCS – 27EQ** check box: This check box is selected when you generate the e-TCS Report 27EQfile for the quarter and the **e-TCS filed** check box is selected in the **Report 27EQ** form.
8. Click the **Delete e-TCS periods** button to delete an e-TCS period.

Note:

- The **e-TCS – 27EQ** check box is selected automatically if you select the **e-TCS filed** check box during the generation of Report 27EQ. This indicates that the e-TCS file for Report 27EQ is closed for the quarter.
- You cannot delete an e-TCS period after you have generated the Report 27EQ for any quarter in the period.
- You cannot delete an e-TCS period if succeeding open periods exist.
- You cannot delete one e-TCS quarter for a financial year. The e-TCS periods are deleted for the entire financial year.

Set up the Permanent Account Number (PAN) and TCAN location

1. Click **Basic > Setup > Company information > IND Localization** tab.
2. Under the **PAN number** field group, enter the PAN details in the **PAN number**, **Assessing officer**, **Circle number** and **Ward No.** fields. PAN number is a 10-digit alphanumeric value with the following format: Five alphabetical characters followed by four digits and a single alphabetical character, such as ABCDE0923J.
3. Under the **TCAN number** field group, select the TCAN location in the **TCAN location** field and view the TCAN details in the **TCAN number**, **Assessing officer**, **Circle number**, and **Ward No.** fields.

Create a bank for tax deposit record

1. Click **General ledger > Setup > Bank for tax deposit**.
2. Press **CTRL+N** to create a new record.
3. Select the **TCS** option in the **Tax type** field.
4. Enter the bank name in the **Bank name** field and provide the bank description in the **Details** field.

Create TCS ledger accounts in the chart of accounts

1. Click **General ledger > Chart of accounts**.
2. Create a TCS payable account. Select the **Balance** option in the **Account type** field.

Create the TCS vendor group and posting profile

1. Click **Accounts payable > Setup > Vendor groups**. Create a vendor group for the TCS authority.
2. Click **Accounts payable > Setup > Posting profiles**. Create a posting profile for TCS. On the **Setup** tab, select the TCS vendor group and define the TCS payable account for the group.

Create TCS authority vendor

1. Click **Accounts payable > Vendors**.
2. Press **CTRL+N** to create a new record and enter the required details.
3. Select the TCS vendor group in the **Group** field and select the **Authority** check box.

- Click the **IND Localization** tab. The **PAN not available** option must be selected in the **PAN status** field.
- Select the **TCS** authority type in the field **Type** and select the TCS group for the authority vendor in the **TCS Group** field.

Define a TCS authority vendor for a TCS item group

- Click **General ledger > Setup > TCS > TCS Authority**.
- Click the **Overview** tab. Select a TCS item group in the **Item group** field. Enter a description for the item group in the **Description** field.
- Click the **TCAN number** tab to view all the TCAN numbers and their locations. Select the TCS authority vendor account in the **Authority** field to attach the account to the TCS item group.

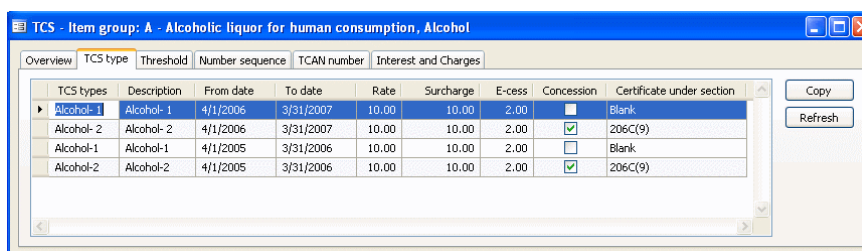
TCS item group setup

A TCS item group defines the nature of the item that the TCS is applied to. You can define the TCS threshold limit and the rates with a validity period for the TCS item groups.

- Click **General ledger > Setup > TCS > TCS**.
- Click the **Overview** tab and press **CTRL+N**.
- Select the TCS item group in the **Item group** field. Enter a description for the item group in the **Description** field.
- Click the **TCS type** tab and create TCS types for the item group and give the following information:
 - Enter a description for the assessee type in the **Description** field.
 - Specify the starting date to apply the TCS, surcharge and E-cess rates for the selected TCS type in the **From date** field.
 - Specify the ending date of the period in the **To date** field.
 - Select the **Concession** check box if the rates defined for the TCS type are on a concession basis.
 - Enter the TCS percentage for the TCS type in the **Rate** field.
 - Enter the surcharge percentage for the TCS type in the **Surcharge** field.
 - Enter the E-cess percentage for the TCS type in the **E-cess** field. E-cess is calculated on TCS + Surcharge.

Note:

If the TCS type rate is on a concession basis, select the **206C (9)** option in the **Certificate under section** field. If the **Concession** check box is not selected, the **Blank** option is displayed in the **Certificate under section** field.



TCS types	Description	From date	To date	Rate	Surcharge	E-cess	Concession	Certificate under section
Alcohol-1	Alcohol-1	4/1/2006	3/31/2007	10.00	10.00	2.00	<input type="checkbox"/>	Blank
Alcohol-2	Alcohol-2	4/1/2006	3/31/2007	10.00	10.00	2.00	<input checked="" type="checkbox"/>	206C(9)
Alcohol-1	Alcohol-1	4/1/2005	3/31/2006	10.00	10.00	2.00	<input type="checkbox"/>	Blank
Alcohol-2	Alcohol-2	4/1/2005	3/31/2006	10.00	10.00	2.00	<input checked="" type="checkbox"/>	206C(9)

5. Click **Copy** to open the **Temporary TCS types** form. You can copy an existing TCS type record and modify the TCS, Surcharge and, E-cess rates and the validity date in this form. Click **Refresh** to view the new details entered.
6. Click the **Threshold** tab and specify the threshold limit above which TCS is calculated for the transactions. Enter the From date and To date to apply the threshold, threshold tax (maximum threshold tax amount that no TCS is calculated for), and the threshold surcharge (maximum threshold surcharge amount that no TCS is calculated for) on this tab.
7. Click the **Number sequence** tab. Enter the starting date of the financial year in the **From date** field. The **Open** option is displayed in the **Status** field. The status will change to **Close** automatically when the status of all TCAN numbers is closed for the period.
8. Click **Copy** to create a copy of the existing record for the next financial year. Click **Refresh** to view the new details entered.
9. Click the **TCAN number** tab to define the TCAN location for the TDS group. You can view the open TCAN locations that are defined in the **TCAN** form on this tab. You must select the **Open** option in the **Status** field to generate the TDS certificates for the period. If you modify the status to **Close**, the period will be closed for the selected TCAN location and you cannot generate the TDS certificates.

Note:

You must not change the period status to **Close** for a TCAN location until you generate all the certificates (Form-16A) for the TCAN location for the period.

10. Click the **Interest and other charges** tab and define the ledger accounts to post the interest and other charges for the TCS type.

TCS setup for the customers

1. Click **Accounts receivable > Customers**.
2. Press **CTRL+N** to create a new record and enter the required details.
3. Click the **IND localization** tab. Enter the PAN-related information under the **PAN information** field group and select the nature of assessee in the **Nature of assessee** field.
4. Select the certificate criteria in the **Certificate issue** field. The options are:
 - **Monthly**: TCS certificates are issued every month.
 - **Yearly**: TCS certificates are issued on a yearly basis. The Description field is activated if you select this option.
5. Select the **TCS type** 1, 2, 3 and 4 in the respective fields. You can specify the certificate number in the **Certificate number** field for a TCS type with concession rates.
6. Select the **Overlook tax** check box and **Overlook surcharge** check box to calculate the TCS without considering the threshold limit defined at the TCS item group level.
7. Select the default TCAN location for the customer under the **TCS info** field group.

TCS transactions

Refer to the following table for the different types of transactions that the TCS is calculated on.

Category	TCS transaction type	Form name and locator	Journal entries
Customer	(1) Sales order based invoice	Sales order form (Accounts receivable > Sales order)	
	(2) Direct invoice / Credit note to customers	General journal form (General ledger > Journals > General journal > Lines)	Account type – Customer (Dr. or Cr.) Offset account type – Ledger (Cr. or Dr.)
		Free text invoice form (Accounts receivable > Free text invoice)	
	(3) Customer payment against invoice	Payment journal form (Accounts receivable > Journals > Payments > Payment journal > Lines)	Account type – Customer (Cr.) Offset account type – Bank (Dr.)
		General journal form (General ledger > Journals > General journal > Lines)	Account type – Customer (Cr.) Offset account type – Bank (Dr.)
	(4) Advance payment received	Payment journal form (Accounts receivable > Journals > Payments > Payment journal > Lines)	Account type – Customer (Cr.) Offset account type – Bank (Dr.)
	(5) Payment to TCS Authority	General journal form (General ledger > Journals > General journal > Lines)	Account type – Customer (Cr.) Offset account type – Bank (Dr.)
		Payment journal form (Accounts payable > Journals > Payments > Payment journal > Lines)	Account type – Vendor (Dr.) Offset account type – Bank (Cr.)

Refer to the following topics for information on different TCS transactions:

- [Create a sales invoice with TCS](#)
- [Create a direct invoice or credit note with TCS in the General journal form](#)
- [Create a direct invoice or credit note with TCS in the Free text invoice form](#)
- [Create customer payment against invoice](#)
- [Create a journal for advance payment received](#)
- [Create a journal for payment to the TCS authority](#)

Create a sales invoice with TCS (Transaction type 1 in the table)

1. Click **Accounts receivable** > **Sales order**.
2. Press **CTRL+N** to create a new sales order. Enter the required details.
3. Select the **TCS applicable** check box at the header-level and click the **IND Localization** tab. Select the TCS type to calculate TCS in the **TCS type** field.

Note:

- The TCS types defined for the customer is available for selection in the **TCS type** field.
- View or modify the default TCAN location and the number defined for the customer are displayed in the **TCAN location** and **TCAN number** fields.

4. Select the **TCS applicable** check box at the line-level and click the **IND Localization** tab. Select the TCS type to calculate TCS in the **TCS type** field.

Note:

The **TCAN location** and **TCS type** defined at the header-level is displayed in the item lines. You can define a different TCAN location and TCS type for each item line.

5. Click the **TCS** button to view the details of TCS calculated for the transaction.

6. Post the invoice. Click **Inquiries** > **Invoice** to view the TCS voucher transactions.

Note:

- If you select the **Automatic posting** check box for the method of payment attached to the sales invoice, separate payment vouchers are posted automatically for each invoice. The payment amount for the voucher is the net amount after adding the TCS line amount attached to the invoice.

- If you issue a credit note for a sales invoice and the TCS amount for invoice is already paid to the authority, the credit note is posted only for the invoice amount excluding the TCS amount.

Split based on delivery information, warehouse, and TCAN location

- Select the **Packing slip** and **Invoice** check box under the **Split based on delivery information** field group in the **Parameters** form (**Accounts receivable** > **Setup** > **Parameters** > **Summary update** tab) to split and post an invoice that is based on the different delivery addresses defined for different item lines. In this case, the posted invoice is split for each delivery address defined for the item lines. If you do not select these check boxes, the invoice is posted without a split that is based on delivery address.
- Select the **TCAN invoice** check box under the **Split based upon TCAN information** field group in the **Parameters** form (**Accounts receivable** > **Setup** > **Parameters** > **Summary update** tab) to split and post an invoice that is based on the different TCAN locations defined for different item lines. In this case, the posted invoice is split, based on the TCAN location defined for the item lines. If you do not select this check box, the invoice is posted without a split that is based on TCAN location.
- You must select **Invoice** check box under the **Split based on delivery information** field group in the **Parameters** form (**Accounts receivable** > **Setup** > **Parameters** > **Summary update** tab) to post an invoice with different warehouses defined for different item lines. In this case, the posted invoice is split for each warehouse that is defined for the item lines. If you do not select these check boxes, the invoice with different warehouses cannot be posted.
- If you select the **Split based on delivery information** and **Split based upon TCAN information** check boxes, the posted invoice is split per warehouse per delivery address per TCAN location.

Create a direct invoice or a credit note with TCS in the General journal form (Transaction type 2 in the table):

1. Click **General ledger** > **Journals** > **General journal** > **Lines**.
2. Select the **Customer** option in the **Account type** field and the **Ledger** option in the **Offset account type** field. Enter the amount in the **Debit** column for direct invoice and in the **Credit** column for customer credit note.
3. Select the **TCS applicable** check box. The **TCS** button is activated and all the fields related to TCS are displayed on the **IND localization** tab.
4. You can view the following information under the **TCS collected by company** field group on the **IND Localization** tab:
 - **Nature of assessee** field: The nature of the assessee for the selected customer.
 - **TCS type** field: View or modify the TCS type for the customer.
 - **Rate** field: The TCS rate for the TCS type.
 - **Surcharge limit** field: The surcharge rate for the TCS type.
 - **E-cess** field: The E-cess rate for the TCS type.
5. You can view the following information under the **TCAN info** field group:
 - **TCAN location** field: View or modify the TCAN location for the customer.
 - **TCAN number** field: The TCAN number for the selected TCAN location.
6. Click the **TCS** button to view the TCS, surcharge, and the E-cess amounts calculated in the **Temporary TCS transaction** form.

Note:

TCS is calculated on the total invoice amount after it exceeds the threshold limit defined in the **TCS** form. You must select the **Overlook tax** and **Overlook surcharge** check boxes in the **Customers** form to ignore the threshold limits.

7. Post the voucher. Click **Inquiries > Voucher** to view the financial entries posted for the transaction.

Create a direct invoice or credit note with TCS in the Free text invoice form (Transaction type 2 in the table):

1. Click **Accounts receivable > Free text invoice**.
2. Press **CTRL+N**. Create a new record and enter the required details.
3. Click the **Overview** tab and select the **TCS applicable** check box to calculate the TCS for the invoice.
4. Click the **Indian Localization** tab and select the TCS type to calculate the TCS in the **TCS type** field. You can view or modify the default TCAN location and the TCAN number defined for the customer in the **TCAN location** and the **TCAN number** fields.

Note:

The TCS types defined for the customer is available for selection in the **TCS type** field.

5. Click **Indian Localization-Lines** tab and select the TCS type to calculate the TCS for the invoice line in the **TCS type** field.
6. Post the free text invoice. Click **Inquiries > Voucher** to view the details of the TCS voucher transactions.

Note:

If you select the **Automatic posting** check box for the Method of payment attached to the free text invoice, payment vouchers are posted automatically for the invoice. The payment amount for the voucher is the net amount after adding the TCS line amount attached to the invoice.

Create customer payment against invoice (Transaction type 3 in the table):

1. Click **Functions > Settlement** in the forms provided for the **Customer payment against invoice** transaction type in the table. Select the transaction lines you need to settle. You can view the total amount for the selected lines in the **Credit** column in the **Journal voucher** form.
2. Click the **Overview** tab and select the **TCS applicable** check box. The **TCS** button activates on the **Overview** tab and you can view all the fields related to TCS on the **IND Localization** tab.

Note:

- You must select the **TCS applicable** check box for customer payment against invoice when TCS has not been calculated at the time of posting the invoice.
 - Refer to transaction type 2 for the fields that are displayed on the **IND Localization** tab.
3. Click the **TCS** button to view the TCS, surcharge, and the E-cess amounts calculated in the **Temporary TCS transaction** form.
 4. Post the voucher. Click **Inquiries > Invoice** to view the TCS voucher transactions.

Create a journal for advance payment received (Transaction type 4 in the table)

1. Enter the payment amount in the **Debit** field in the **General journal** form (**General ledger** > **Journals** > **General journal** > **Lines** button) or the **Payment journal** form (**Accounts receivable** > **Journals** > **Payments** > **Payment journal** > **Lines** button).
2. Select the **TCS applicable** check box. The **TCS** button is activated and you can view all fields related to TCS on the **IND Localization** tab.

Note:

Refer to transaction type 2 for the fields that are displayed on the **IND Localization** tab.

3. Click the **TCS** button to view the TCS, Surcharge and the E-cess amounts calculated in the **Temporary TCS transaction** form.
4. Post the voucher. Click **Inquiries** > **Voucher** to view the TCS voucher transactions.

Create a journal for payment to the TCS authority (Transaction type 5 in the table):

1. In the **Payment journal** form (**Accounts payable** > **Journals** > **Payments** > **Payment journal** > **Lines** button), select the TCS authority vendor (Dr.) in the **Account** field and select the **Bank** (Cr.) option in the **Offset account type** field.
2. You can view the following fields on the **IND Localization** tab.
 - **TCAN location** field: View or modify the TCAN location for the vendor authority account.
 - **TCAN number** field: TCAN number for the selected TCAN location.
 - **Interest** field: The interest amount.
 - **Charges** field: Other charge amount.
 - **Nature of assessee** field: Select the nature of the assessee.
3. Enter the TCS amount in the **Debit** column or click **Functions** > **Settlement** to open the **Open transaction editing** form. Select the open TCS amount lines that are already collected at the sales invoice level to settle to the authority.
4. Post the voucher and click **Inquiries** > **Voucher** to view the posted TCS voucher transactions.
5. Click **Challan information** > **TCS** to enter the details for the TCS deposit challan. The **Challan information** form has the following fields:
 - **Challan No** field: Enter the Challan number.
 - **Date** field: Enter the date that you paid the TCS to the bank.
 - **Voucher No** field: The voucher number for the transaction.
 - **Bank name** field: Select the bank name to deposit the TCS amount.
 - **BSR Code** field: Specify the BSR code.
 - **Deposited by book entry** field: Select this check box if TCS is deposited by book entry.

Note:

You can generate the TCS certificate after the challan details are entered in the **Challan information** form.

Reverse a TCS transaction

When you reverse a TCS transaction in the **Customers** form (**Accounts receivable** > **Customers** > **Transactions** button > **Reverse transaction**), the invoice line and the related TCS amount line are reversed for the transaction. If the TCS amount is already paid to the authority, the TCS amount line related to the invoice is not reversed.

Note:

You can view the original and reversed TCS transactions in the **TCS deposit/certificate issue details** inquiry form (**General ledger** > **Inquiries** > **TCS** > **TCS deposit/certificate details**). The reversed TCS transactions are not displayed in the TCS and e-TCS reports.

TCS certificates issued to customers

View the TCS collected, deposited and certificate issue details

1. Click **General ledger > Inquiries > TCS > TCS deposit/certificate details**.
 2. Select the TCS group in the **TCS group** field to view the TCS collected, deposited, and certificate issue details for. Select if you want to view the TCS collected, deposited, and certificate issue details for a single customer or all customers in the **Select** field. If you select a single customer, specify the customer account in the **Customer** field.
 3. Select the transaction status in the **Transaction status** field to view the TCS collected, deposited, and certificate issue details for. The options are:
 - **All**: All TCS transactions are displayed.
 - **Original**: All the original TCS transactions are displayed.
 - **Reversed**: All the reversed TCS transactions are displayed.
 4. Under the **Certificate details** field group, select the criterion to view the TCS certificates in the **Select** field. The options are:
 - **All**: View all TCS transactions for the selected criteria.
 - **With certificate numbers**: View the TCS transactions with certificate numbers for the selected criteria. The **Certificate number** field is activated when you select this option. Specify the certificate number to view the details for, in the **Certificate number** field.
 - **Without certificate numbers**: View all TCS transactions without certificate numbers for the selected criteria.
 5. Under the **Deposit details** field group, select the TCS deposit details criterion to view the deposit details for in the **Select** field from the following options.
 - **All**: View all the TCS transactions for the selected criteria.
 - **Deposited with challan details**: View the TCS transactions with challan details
 - **Not deposited**: View the TCS transactions without challan details that are not paid to the authority.
- Note:**
This field is activated when you select **All** or **Without certificate numbers** under the **Certificate details** field group.
6. Under the **Certificate issue date range** field group, specify the starting date in the **From date** field and the ending date in the **To date** field to display the TCS transaction details for.
 7. Under the **Sum totals** field group, you can view the total details in the **Total amount**, **Total TCS collected/deposited**, **TCS amount**, **Surcharge amount** and **E-cess amount** fields.

The screenshot shows the 'TCS deposit/certificate issue details' window. It includes several filter fields at the top: 'Select account' (set to 'A - Alcoholic liquor for human consumption'), 'Select' (set to 'All'), 'Customer' (empty), 'Transaction status' (set to 'All'), 'Certificate details' (set to 'All'), 'Certificate number' (empty), 'Deposit details' (set to 'All'), and 'Certificate issue date range' (empty). Below these is a table with columns: Date, Customer account, Name, Nature of assessee, Item group, TCS type, Voucher, Trace number, Status, Amount currency, and TCS tot. The table contains 12 rows of transaction data. At the bottom, there is a 'Sum totals' section with the following values: Total amount: 905,000.00, Total TCS collected/ deposited: 100,523.00, TCS amount: 89,571.0, Surcharge amount: 8,959.00, and eCess amount: 1,951.00.

Date	Customer account	Name	Nature of assessee	Item group	TCS type	Voucher	Trace number	Status	Amount currency	TCS tot
11/29/2006	100	Customer-AC	Company	A - Alcoholic liqu...	Alcohol- 1	000022_07		O	15,000.00	
11/29/2006	100	Customer-AC	Company	A - Alcoholic liqu...	Alcohol- 2	000023_07		O	90,000.00	1
11/30/2006	100	Customer-AC	Company	A - Alcoholic liqu...	Alcohol- 2	000024_07		O	200,000.00	2
11/30/2006	5001	XYZ	Company	A - Alcoholic liqu...	Alcohol- 1	000034_07		O	100,000.00	1
11/30/2006	6001	XYZ Ltd.,		A - Alcoholic liqu...	Alcohol- 1	000035_07		O	10,000.00	
11/30/2006	5001	XYZ	Company	A - Alcoholic liqu...	Alcohol- 1	000036_07		O	10,000.00	
11/30/2006	6001	XYZ Ltd.,		A - Alcoholic liqu...	Alcohol- 1	000037_07		O	70,000.00	
11/30/2006	5001	XYZ	Company	A - Alcoholic liqu...	Alcohol- 1	000038_07		O	10,000.00	
11/30/2006	110	Customer-...	Firm	A - Alcoholic liqu...	Alcohol- 1	000039_07		O	200,000.00	2
11/30/2006	210	Customer-...	Individual	A - Alcoholic liqu...	Alcohol- 1	000040_07		O	200,000.00	2

Sum totals

Total amount: 905,000.00 Total TCS collected/ deposited: 100,523.00 TCS amount: 89,571.0 Surcharge amount: 8,959.00 eCess amount: 1,951.00

Form 27D (Customer certificate)

A TCS customer certificate is issued to a customer for the tax collected at source in the Form No. 27D. The following conditions must be met to generate the certificate 27D:

- The number sequence for the selected TCS item group must be set up in the following location: **General ledger > Setup > TCS > TCS > Number sequence** tab.
- **TCAN number** for the selected TCAN location must be in the **Open** status.
- The TCS collected must be paid to the TCS authority for the selected **TCAN location** and period. The challan details should be entered for the payments made to the TCS authority.

Generate the Form 27D

1. Click **General ledger > Reports > TCS > Customer certificate**.
2. Enter details in the following fields to generate the certificate:

- **TCAN location:** Select the TCAN location.
- **Customer account:** Select the customer account.
- **TCS group:** Select the TCS item group.
- **Monthly/yearly:** Select the criterion to generate the certificate.

Note:

The criterion selected in this field must be same as the criterion defined for the customer in the **Customers** form.

- **From date:** Enter the starting date to generate the certificate.
- **To date:** Enter the ending date to generate the certificate. The starting and ending dates should be the start and end date of a month or fiscal year based on the criterion selected in the **Monthly/yearly** field.
- **Full name:** Enter the name of the person who is responsible for the TCS collection.
- **Designation:** Enter the designation of the person who is responsible for the TCS collection.
- **Printing date:** Enter the date of printing the Form 27D.

3. Click **OK** to generate the TCS certificate.
4. To generate a duplicate of Form27D, select the **Duplicate** check box and enter the certificate number for the duplicate certificate in the **Certificate number** field. You can view these fields under the **Certificate number** field group.

Note:

You cannot print the original copy of the certificate for a customer and a TCS group combination for the same period twice.

TCS reports submitted to the government

The reports generated for submission to the government are discussed in this section.

Report 27E – Annual report

The Indian Government has annulled the annual reports and the person who collects the tax at source is not required to submit the Report 27E. Microsoft Dynamics AX has provision to generate the annual report.

The prerequisites to generate the annual report are:

- Customer certificates are issued.
- TCAN location must have the status **Close** for all the TCS groups in the selected period.

Generate the Annual report-27E

1. Click **General ledger > Reports > TCS > Report 27E**.
2. Select the TCAN location in the **TCAN location** field.

3. Enter the starting date of the period to generate the report for, in the **From date** field.
4. Enter the ending date of the period in the **To date** field. The reports are generated for the selected date range.
5. Enter the name of the person who is responsible for the TCS collection in the **Full name** field.
6. Enter the designation of the person who is responsible for the TCS collection in the **Designation** field.
7. Enter the date of printing the report in the **Printing date** field. The printing date must be equal to or greater than the date entered in the **To date** field

Generate the e-TCS file of Report 27E

1. Select the **Create e-TCS file** check box under the **e-TCS** field group.
2. Enter the file name and e-TCS file path in the **File name** field. Specify the file extension as .txt. You can click the folder icon to select the file path.
3. Select the **Return filed earlier for the period** check box to generate a revised return for the generated e-TCS file. Enter the provisional receipt number of the original return (e-TCS file) in the **Provisional receipt number** field.

Note:

The non-electronic format of the Report 27E is generated with the e-TCS file format of the Report 27E. To validate the e-TCS file generated, use the **File Validation Utility** (FVU).

Generate report 27EQ

Report 27EQ is a quarterly statement for the tax collected at source. The collector of the tax must file the quarterly statement of TCS under the Form 27EQ. The return also can be furnished in the electronic format.

To generate Report 27EQ for a quarter, you must enter all the challan details in the **Challan information** form for the TCS transactions posted during a selected period.

1. Click **General ledger > Reports > TCS > Report 27EQ**.
2. Select the TCAN location to generate the report for in the **TCAN location** field.
3. Select the quarter to generate the report for in the **Quarter** field. The report is generated for the current quarter.
4. Enter the starting date of the selected quarter in the **From date** field. For example, the starting date of Quarter 1 for the financial year 2005-2006 is 04/01/2005.
5. Enter the ending date for the selected quarter in **To date** field. For example, the ending date of Quarter 1 for the financial year 2005-2006 is 06/30/2005.
6. Enter the name of the person who collects the tax in the **Full name** field.
7. Enter the designation of the person who collects the tax in the **Designation** field.
8. Enter the date of printing in the **Printing date** field. It must be equal to or greater than the date entered in the **To date** field.
9. Select the **Report filed earlier for this quarter** check box if you have filed the report for the quarter earlier. Enter the provisional receipt number of the last filed TCS report in the **Provisional receipt number** field.

Note:

- If you select the **Create e-TCS correction file** check box to generate the correction report, the **Report filed earlier for this quarter** check box is selected automatically. The provisional receipt number of the previous return is displayed automatically in the **Provisional receipt number** field.

- You must enter the provisional receipt number if the generation of the hard copy of the report is not for the first time. In this case, select the **Report filed earlier for this quarter** check box and enter the provisional receipt number of the previous return in the **Provisional receipt number** field.

10. Click **OK** to generate the report.

Prerequisites to generate an e-TCS file - Report 27EQ

The following prerequisites must be met to generate a quarterly report:

1. In the **Customers** form (**Accounts receivable** > **Customers** > **IND Localization** tab), you must enter the PAN related information under the **PAN Information** field group.
2. You must enter challan details in the **Challan information** form for all the TCS transactions posted during the selected period.
3. You must create the e-TCS periods in the **TCAN** form:

Generate an e-TCS report 27EQ

1. Click **General ledger** > **Reports** > **TCS** > **Report 27EQ**. Enter the details in the **Report 27EQ** field group.
2. Under the **e-TCS** field group, select the **Create e-TCS file** check box.
3. Click the folder icon in the **File name** field to specify the file name and location for the e-TCS report file. The e-TCS file must be a **.txt** file.
4. Select the **e-TCS filed** check box to close an e-TCS period for Report 27EQ for the selected location. This is not a mandatory field for the generation of the e-TCS report.
5. Click OK to generate the e-TCS file. The report includes Form 27B, which is a summary of the e-TCS return that contains control totals of Amount paid, Tax collected, and Tax deposited. It is a cover letter for Report 27E and Report 27EQ, which are generated along with the Report 27E and Report 27EQ. The form also is generated for the correction statements. The Control totals of Amount Paid and Income tax collected at source mentioned in Form 27B match the corresponding control totals in the e-TCS return.

When you submit the quarterly e-TCS return, the collector furnishes an additional form, that is, Form 27B in the hard copy, along with the CD or floppy containing an e-statement of the TCS return.

Note:

- You can generate the e-TCS report any number of times with corrections for the same period and location till it is filed with the government.
- Any corrections that you make after the **e-TCS filed** checkbox is selected for a period and a location are not reflected in the Report 27EQ and the e-TCS file.
- The non-electronic format of Report 27EQ always is generated with the e-TCS file format of the Report 27EQ.
- To validate the e-TCS file that is generated, use the File validation Utility (FVU) tool. You can download it from <http://www.tin-nsdl.com> or it also is available at the TIN facilitation Centers (TIN-FC's). FVU is a program developed by NSDL that verifies if the e-TCS return file contains any format level error(s).

e-TCS correction file - Report 27EQ

e-TCS correction report is generated if there are any corrections in the e-TCS file of Report 27EQ after you have closed the fiscal period.

Few examples of the corrections are Addition of Challan(s), change in the address of the collector, and change in the status of PAN number of the collectee, that is, from **Applied** to **Received**.

The following types of corrections are generated in an e-TCS correction report:

C1	Correction in collector details (excluding TCAN) fields
C2	Correction in collector (excluding TCAN), challan.
C3	Correction in collector (excluding TCAN), challan, collectee details.
C5	Correction in PAN of collectees.
C9	Correction in challan (addition of challan/s).
Y	Cancellation of original report.

The following types of corrections are not allowed in Microsoft Dynamics AX:

- Challan details after you save the challan information.
- PAN number of the collectee after you save the record.
- TCAN number for a location after you save the record.
- Cancellation of a regular statement that is furnished with incorrect TCAN. To correct this, you must cancel the regular statement with the incorrect TCAN. You can cancel the regular statement by changing the TCAN.

Note:

You cannot make C2 and Y types of corrections in Microsoft Dynamics AX.

Multiple batch corrections

A multiple batch correction statement contains C1, C2, C3, C5 and C9 corrections in various combinations within a single statement.

The combinations of the correction types allowed in Microsoft Dynamics AX are:

C1 / C5 / C9

C1 / C9

C5 / C9

C3 / C9

C1 / C5

You can make the corrections using the e-TCS correction report after the e-TCS reports are filed with the government and the **e-TCS-27EQ** check box is selected for the period and the location in the **TCAN** form. When you submit the revised e-TCS return, you must indicate on the top right-hand corner of Form 27B that the e-TCS return is furnished on account of correction in the report.

Create an e-TCS correction report

1. Click **General ledger > Reports > Report 27EQ**. Enter the details in the fields under the **Report 27EQ** field group.
2. Select the **Create e-TCS correction file** check box under the **e-TCS Correction** field group. The **Create e-TCS correction file** check box is activated if the following conditions are met:
 - The e-TCS filed check box is selected for the selected location and period.
 - e-TCS file is generated at least once for the selected location and period.
 - The **Create e-TCS file** check box is not selected.
3. The **Report filed earlier for this quarter** check box is selected automatically and the provisional receipt number of the original report is displayed in the **Provisional receipt number** field.
4. Enter the file name and the location to save the e-TCS correction file in the **File name** field. The e-TCS correction file must be a .txt file.

5. Click **OK** to generate the e-TCS correction file. The report includes the following forms:

- **Form 27B** - The hard copy is submitted along with the e-TCS correction file.
- **Report 27EQ**

Note:

- e-TCS correction files can be generated any number of times. Only the latest corrections are reflected in the e-TCS Correction report.
- The e-TCS file and the e-TCS correction file cannot be generated simultaneously.
- If you select the **Create e-TCS correction file** check box, the **Report filed earlier for this quarter** check box is selected automatically. The provisional receipt number of the original return is updated automatically.

Record the provisional receipt numbers

A provisional receipt number is a unique number provided by the government to a file at the time of filing the report. You can record the provisional receipt numbers for the e-TCS reports filed earlier and for the filed correction report.

1. Click **General ledger > Periodic > TCS > Provisional receipt numbers**.
2. Enter the provisional receipt number provided by the government at the time of filing of the report in the **Provisional receipt number** field. This is a mandatory field. The provisional receipt number entered here is used when you generate a correction file for the Report 27EQ.
3. The following field details are displayed in the **Provisional receipt numbers** form:
 - **TCAN location** field: The TCAN location that you have filed the report for.
 - **TCAN number** field: The TCAN number of the TCAN location.
 - **From date** field: The starting date of the quarter that the report is filed for.
 - **To date** field: The ending date of the quarter
 - **Quarter** field: The quarter that the report is filed for.
 - **Status** field: The status of the filed report. The options are:
 - **Original** – When you file the quarterly report for the period and location for the first time.
 - **Revised** - When you file an e-TCS correction file for a location and a period.
 - **Correction type** field: The type of correction when you file an e-TCS correction file. This field is blank when you file the Report 27EQ for the first time without any corrections.

Note:

- You cannot modify any of the above fields except the **Provisional receipt number** field.
- If you file a multiple batch correction statement (Example C1/C5/C9), each correction type will have a different provisional receipt number.

Forms for this feature

Refer to the following information about forms that you use in this feature.

Form name and locator	Description
TCAN (form) General ledger > Setup > TCS > TCAN	Create the TCAN numbers for the branches of the company that are located in different states. You also can create e-TCS periods to generate the e-TCS file of Report 27EQ.
TCAN (form) General ledger > Setup > TCS > TCAN > Overview tab	TCAN location field Enter the location of the company or company's branch situated in different states. TCAN number field Enter the tax account number of the TCAN location. Circle number field Enter the circle number of the TCAN location. Assessing officer field Enter the number of the assessing officer for the TCAN location. Ward No. field Enter the ward number of the TCAN location.
TCAN (form) General ledger > Setup > TCS > TCAN > e-TCS periods tab	From date field The starting date of the e-TCS quarter. To date field The ending date of the e-TCS quarter. Period field The e-TCS period. e-TCS – 27EQ check box This check box is selected automatically if you select the e-TCS filed check box when you generate the e-TCS report 27EQ.
TCAN (form) General ledger > Setup > TCS > TCAN > e-TCS periods tab	Create e-TCS periods button Create the e-TCS period. Delete e-TCS periods button Delete the selected e-TCS period.
TCAN (form) General ledger > Setup > TCS > TCAN	Overview tab Create the TCAN locations and enter TCAN location details. General tab View the information for the TCAN location that is selected on the Overview tab. e-TCS periods tab Create e-TCS periods.
TCS authority (form) General ledger > Setup > TCS > TCS authority	Define the TCS authority for different TCS item groups.
TCS authority (form) General ledger > Setup > TCS > TCS authority	Item group field Select the TCS item group to set up the TCS authority for. Description field Enter a description for the TCS item group.

Form name and locator	Description
	TCAN location field The location of the company or branch situated in different states. TCAN number field TCAN number of the TCAN location. Authority field Select the TCS authority vendor account to assign to the TCS item group.
TCS authority (form) General ledger > Setup > TCS > TCS authority	Overview tab Define the TCS vendor authority for the TCS item groups. TCAN number tab Define the TCS vendor authority for the TCAN locations.
TCS (form) General ledger > Setup > TCS > TCS	Create TCS types for different TCS item groups and define the rates, number sequence and the threshold limit.
TCS (form) General ledger > Setup > TCS > TCS > Overview tab	Item group field Select the TCS item group. Description field Enter a description for the TCS item group.
TCS (form) General ledger > Setup > TCS > TCS > TCS type tab	TCS type field Create the TCS type for the TCS group. Description field Enter the description for the TCS type. From date field Enter the starting date to apply the rates for the TCS type. To date field Enter the ending date of the period. Rate field Enter the TCS rate for the TCS type. Surcharge field Enter the surcharge for the TCS type. E-cess field Enter the E-cess rate for the TCS type. Concession check box Select this check box if the rates defined for the TCS type are on a concession basis. Certificate under section field Select either Section 206C (9) or Blank if TCS type rates are on a concession basis.
TCS (form) General ledger > Setup > TCS > TCS > Threshold tab	From date field Select the starting date to apply the threshold limit. To date field Select the ending date to apply the threshold limit. Threshold limit field Specify the threshold amount up to which no TCS is calculated for the TCS type.

Form name and locator	Description
	Surcharge limit field Specify the threshold amount up to which no surcharge is calculated on the TCS for the TCS type.
TCS (form) General ledger > Setup > TCS > TCS > Number sequence tab	From date field Select the starting date to apply the number sequence for the TCS type. To date field Select the ending date of the period. Number sequence field The number sequence format for the TCS certificates (Form 27D) issued for the TCS group. Status field View one of the following statuses for the number sequence: Open: Period is open and active to generate the TCS certificates Close: Period is closed and you cannot generate the TCS certificates for the period.
TCS (form) General ledger > Setup > TCS > TCS > TCAN number tab	TCAN location field Select the default TCAN location for the TCS group. TCAN number field The TCAN number for the selected TCAN location. Status field You can view the following TCAN location status: Open: TCAN location is open and active to generate the TCS certificates. Close: TCAN location is closed and you cannot generate the TCS certificates for the same period. You can only generate the duplicate certificates.
TCS (form) General ledger > Setup > TCS > TCS > Interest and Charges tab	Name field The values Interest and Other charges to define the ledger accounts for. Account number field Select the ledger account to post the Interest and Other charges for the TCS type.
TCS (form) General ledger > Setup > TCS > TCS > TCS type tab General ledger > Setup > TCS > TCS > Threshold tab General ledger > Setup > TCS > TCS > Number sequence tab	Copy button Copy an existing record and modify the field information. Refresh button Save the copied record.
TCS (form) General ledger > Setup > TCS	Overview tab Select the TCS item group and enter the description for the TCS item group. TCS type tab Create TCS types for the TCS item group and define the TCS, surcharge, E-cess rates, and the validity period. Threshold tab Define the validity period, threshold limit and threshold surcharge limit for the TCS type.

Form name and locator	Description
	Number sequence tab Define the number sequence format and the validity period for the TCS type. TCAN number tab Define the default TCAN location for the TCS type. Interest and Charges tab Define the ledger accounts to post interest and other charges for the TCS type.
Temporary TCS types (form) General ledger > Setup > TCS > TCS > Copy button	Use this form to copy an existing TCS type record and modify the rates and validity period details.
Temporary TCS types (form) General ledger > Setup > TCS > TCS > TCS type tab > Copy button	TCS type field The TCS type record to create a copy of. From date field Select or view the starting date to apply the rates for the TCS type. To date field Select or view the ending date to apply the rates for the TCS type. Concession field View if the rates for the selected TCS type are on a concession basis. Rate field View or modify the TCS rate for the TCS type record. Surcharge field View or modify the surcharge rate for the TCS type record. E-cess field View or modify the E-cess rate for the TCS type record.
Temporary TCS types (form) General ledger > Setup > TCS > TCS > Threshold tab > Copy button	From date field The starting date of the selected record. To date field The ending date of the selected record. From date Threshold limit field View or modify the TCS threshold amount of the selected record. Surcharge field View or modify the threshold surcharge amount of the selected record.
Temporary TCS types (form) General ledger > Setup > TCS > TCS > Number sequence tab > Copy button	From date field The starting date of the selected record. To date field The ending date of the selected record. From date Status field The status of the number sequence record. You only can copy an Open number sequence record.
Bank for tax deposit (form)	Create the bank details to enter the TCS challan information.

Form name and locator	Description
General Ledger > Set up > Bank for Tax deposit	
Bank for tax deposit (form) General ledger > Setup > Bank for Tax deposit.	Tax type field Select the TCS tax type. Bank name field Enter the bank name to deposit the TCS challan. Details field Enter the bank details.
Temporary TCS transaction (form) General ledger > Journals > General journal > Lines button > Journal voucher form > TCS button Accounts receivable > Journals > Payment > Payment journal > Lines button > TCS button Accounts receivable > Free text invoice > TCS button Accounts receivable > Sales order > TCS button	View the TCS, surcharge, E-cess, and the total TCS amounts that are calculated for the transaction.
Temporary TCS transaction (form) General ledger > Journals > General journal > Lines button > Journal voucher form > TCS button Accounts receivable > Journals > Payment > Payment journal > lines button Accounts receivable > Free text invoice Accounts receivable > Sales order	TCS type field The TCS type. Amount origin field The base amount that the TCS is calculated on. Rate field TCS rate for the TCS type. Surcharge field Surcharge rate for the TCS type. E-cess field E-cess rate for the TCS type. TCS amount field TCS amount calculated on the transaction. Surcharge amount field Surcharge amount calculated in the transaction. E-cess amount field E-cess amount calculated for the transaction. Total TCS field The total TCS amount calculated for the transaction that is, TCS + Surcharge + E-cess.
Temporary TCS transaction (form) General ledger > Journals > General journal > Lines button > Journal voucher form > TCS button Accounts receivable > Journals > Payment > Payment journal > lines button Accounts receivable > Free text invoice Accounts receivable > Sales order	Overview tab View the TCS, surcharge, E-cess, and the total of TCS amounts. General tab View the information of the TCS transaction selected on the Overview tab.
Challan information (form) Accounts payable > Journals > Payment > Payment journal > Lines button > Challan info button	Enter the challan details for the TCS deposit. You must enter the challan details to generate the TCS certificate and TCS reports.
Challan information (form) Accounts payable > Journals > Payment > Payment journal > Lines button > Challan info button	Challan No field Enter the challan number. Date field Enter the date of TCS deposit to the bank. Voucher No field

Form name and locator	Description
	<p>Voucher number of the transaction.</p> <p>Bank name field Select the bank name to deposit the TCS amount.</p> <p>BSR Code field Specify the Basic Statistical Return code.</p> <p>Deposited by book entry check box Select this check box if the TCS is deposited by book entry. This field is activated only when you select the Ledger as the offset account type.</p>
<p>Provisional receipt numbers (form) General ledger > Periodic > TCS > Provisional receipt numbers</p>	<p>Enter the provisional receipt number of the e-TCS reports filed earlier (Report 27EQ). Provisional receipt number is a unique number provided by the government for every file at the time of filing the report. The provisional receipt number also applies for the correction report.</p>
<p>Provisional receipt numbers (form) General ledger > Periodic > TCS > Provisional receipt numbers</p>	<p>TCAN location field TCAN location that the report is filed for.</p> <p>TCAN number field TCAN number of the TCAN location that the report is filed for.</p> <p>From date field Starting date of the quarter of the financial year that the report is filed for.</p> <p>To date field Ending date of the quarter of the financial year that the report is filed for.</p> <p>Quarter field Quarter of the financial year that the report is filed for.</p> <p>Provisional receipt number field Enter the provisional receipt number provided by the government at the time of filing of the report.</p> <p>Status field View the status of the filed report. The values are: Original - Quarterly report is filed for the period and location. Revised - e-TCS correction file is filed for the location and period.</p> <p>Correction type field Type of correction when the e-TCS correction file is filed. This field is blank when Report 27EQ is filed for the first time without any corrections.</p>
<p>TCS deposit/certificate issue details (form) General ledger > Inquiries > TCS > TCS deposit/certificate details</p>	<p>Use this inquiry form to view the TCS collected, deposited, and TCS certificate issue details.</p>
<p>TCS deposit/certificate issue details (form) General ledger > Inquiries > TCS > TCS deposit/certificate details</p>	<p>Select account field group</p> <p>TCS group field Select the TCS group to view the TCS transactions and certificate details.</p> <p>Select field Select one of the following options:</p>

Form name and locator	Description
	<p>All: View all the TCS transaction and certificate details.</p> <p>Customer: View the TCS transaction and the certificate details for the selected customer.</p> <p>Customer field</p> <p>Select the customer account to view the TCS transaction and the certificate details.</p> <p>Note:</p> <p>This field is activated when the Customer option is selected in the Select field.</p> <p>Transaction status field</p> <p>Select the transaction status to view the TCS collected, deposited, and certificate issue details for. The options are:</p> <p>All: All TCS transactions are displayed.</p> <p>Original: All the original TCS transactions are displayed.</p> <p>Reversed: All the reversed TCS transactions are displayed.</p> <p>Certificate details field group</p> <p>Select field</p> <p>Select one of the following options to view the TCS certificate details for:</p> <p>All: All TCS transactions.</p> <p>With certificate numbers: TCS transactions with certificate numbers.</p> <p>Without certificate numbers: TCS transactions without certificate numbers.</p> <p>Certificate number field</p> <p>Select the certificate number to track the TCS transaction and certificate details.</p> <p>Deposit details field group</p> <p>Select field</p> <p>Select one of the following options:</p> <p>All: All TCS transactions.</p> <p>Deposited with challan details: TCS transactions deposited with challan details.</p> <p>Deposited without challan details: TCS transactions deposited without challan details.</p> <p>Not deposited: TCS transactions that are not settled to the TCS authority.</p> <p>Certificate issue date range field group</p> <p>From date field</p> <p>Select the starting date of the certificate issue date range.</p> <p>To date field</p> <p>Select the ending date of the certificate issue date range.</p> <p>Display section</p> <p>Date field</p> <p>The date of the transaction.</p> <p>Customer account field</p> <p>The customer account.</p>

Form name and locator	Description
	Name field The name of the customer account.
	Nature of assessee field The nature of assessee.
	Item group field The TCS item group.
	TCS type field The TCS type used for the transaction.
	Voucher field The number of the TCS transaction voucher.
	Trace number field View the trace number for the reversed TCS transaction.
	Status field View the status of the TCS transaction which is, O or R .
	Note: O is Original transaction and R is reversed transaction.
	Amount currency field The base amount that the TCS is calculated on.
	TCS total field The total TCS amount that is, TCS+ Surcharge+ E-cess.
	TCS amount field The TCS amount.
	Surcharge field The surcharge amount.
	E-Cess field The E-cess amount.
	Bank name field Name of the bank where the TCS challan is deposited.
	Challan number field The TCS challan number.
	Challan date field The TCS challan date.
	Certificate number field The TCS certificate number.
	Certificate issued date field The TCS certificate issue date.
	Total amount field The total of the base amount for all the displayed transactions.
	Total TCS collected/deposited field The total of TCS collected or deposited for all the displayed transactions.
	TCS amount field The total of TCS amount for all the displayed transactions.
	Surcharge amount field The total of surcharge amount for all the displayed

Form name and locator	Description
	<p>transactions.</p> <p>E-cess amount field</p> <p>The total of E-cess amount for all the displayed transactions.</p>
<p>Customer certificate (27D) (form)</p> <p>General Ledger > Reports > TCS > Customer certificate (27D)</p>	<p>Use this form to generate the Form 27D customer certificate.</p>
<p>Customer certificate (27D) (form)</p> <p>General Ledger > Reports > TCS > Customer certificate (27D)</p>	<p>Duplicate check box</p> <p>Select this check box to generate a duplicate of customer certificate-Form 27D.</p> <p>Certificate number. field</p> <p>Enter the certificate number to generate the duplicate certificate for.</p> <p>TCAN location field</p> <p>Select the TCAN location to generate the Form 27D customer certificate.</p> <p>Customer account field</p> <p>Select the customer account.</p> <p>TCS group field</p> <p>Select the TCS group.</p> <p>Monthly/yearly field</p> <p>Select the criterion to generate the certificate.</p> <p>Note:</p> <p>The criterion you select in this field should match with the criterion set up for the selected customer in the Customers form.</p> <p>From date field</p> <p>Enter the starting date to generate the certificate for.</p> <p>To date field</p> <p>Enter the ending date to generate the certificate. The starting and ending dates are based on the criterion selected in the Monthly/yearly field.</p> <p>Full name field</p> <p>Enter the name of the person who is responsible for the TCS collection.</p> <p>Designation field</p> <p>Enter the designation of the person who is responsible for the TCS collection.</p> <p>Printing date field</p> <p>Enter the date of printing the Form 27D customer certificate.</p>
<p>Report 27EQ (form)</p> <p>General Ledger > Report > TCS > Report 27EQ</p>	<p>Use this form to generate the Report 27EQ, a quarterly report for tax collected at source. You also can generate the e-TCS file and the correction report for Report 27EQ using this form.</p>
<p>Report 27EQ (form)</p> <p>General Ledger > Report > TCS > Report 27EQ</p>	<p>Report 27EQ field group</p> <p>TCAN location field</p> <p>Select the TCAN location to generate the report for.</p> <p>Quarter field</p> <p>Select the quarter to generate the report for.</p>

Form name and locator	Description
	<p>From date field</p> <p>Enter the starting date of the quarter to generate the report for.</p> <p>To date field</p> <p>Enter the ending date of the quarter to generate the report for.</p> <p>Full name field</p> <p>Enter of the name of the person who collects the TCS amount.</p> <p>Designation field</p> <p>Enter the designation of the person who collects the TCS amount.</p> <p>Printing date field</p> <p>Enter the date when Report 27EQ is printed.</p> <p>Report filed earlier for this quarter check box</p> <p>Select this check box if the report must be filed earlier for the selected quarter.</p> <p>Provisional receipt number field</p> <p>Enter or view the provisional receipt number for Report 27EQ filed earlier for the selected quarter.</p> <p>Note:</p> <p>Provisional receipt number is updated automatically when you generate a correction file.</p> <p>e-TCS field group</p> <p>Create e-TCS file check box</p> <p>Select this check box to create an e-TCS file of Report 27EQ.</p> <p>File name field</p> <p>Specify the path and name of the file to save the e-TCS file of Report 27EQ.</p> <p>e-TCS filed check box</p> <p>Select this check box to close the e-TCS period for the Report 27EQ for the selected location.</p> <p>e-TCS correction field group</p> <p>Create e-TCS correction file check box</p> <p>Select this check box to generate a correction file. The correction file is generated for corrections made to the e-TCS file after you select the e-TCS filed check box to close the period for the quarter.</p> <p>File name field</p> <p>The name of the file and location to save the e-TCS correction file.</p>

Forms that are modified for this feature

Refer to the following information about additional forms and fields that you use in this feature.

Form name and locator	Description
Company information (form) Basic > Setup > Company information > IND Localization tab	PAN number field group PAN number field Enter the 10-character PAN number of the company. The PAN is comprised of five alphabetical characters followed by four digits and a single alphabetical character, such as, ABCDE0923J. Assessing officer number field Enter the assessing officer number. Circle number field Enter the circle number. Ward number field Enter the ward number. TCAN number field group TCAN location field Select the TCAN location of the company. TCAN number field The TCAN number of the selected TCAN location. Assessing officer number field The assessing officer number for the selected TCAN location. Circle number field The circle number for the selected TCAN location. Ward No. field The ward number for the selected TCAN location.
Parameters (form) Accounts receivable > Setup > Parameters > Summary update tab	Split based on delivery information field group Invoice check box Select this check box to split and post a sales invoice with different delivery addresses defined for different item lines. Note: You must select this check box to post a sales invoice with different warehouses defined for different item lines. Split based on TCAN information field group TCAN invoice check box Select this check box to split and post a sales invoice with different TCAN locations defined for different item lines.
Customers (form) Accounts receivable > Customers > IND Localization tab	PAN information field group PAN status field Select the PAN status. The options are: PAN received PAN applied PAN invalid PAN not available

Form name and locator	Description
	<p>You cannot modify this field if the status is PAN received.</p> <p>PAN reference number field</p> <p>Enter the PAN reference number when the PAN status is PAN applied.</p> <p>PAN number field</p> <p>Enter the PAN number when the PAN status is PAN received</p> <p>Collected from field group</p> <p>Certificate issue field</p> <p>Specify if the TCS certificate is to be issued on a yearly or a monthly basis for the customer.</p> <p>Description field</p> <p>Enter the description for the yearly TCS certificate. This field is activated only when the Yearly option is selected for certificate issue.</p> <p>Nature of assessee field:</p> <p>Enter the vendor assessee type. The options are:</p> <p>Company</p> <p>HUF</p> <p>Firm</p> <p>Individual</p> <p>AOP, which is, Association of Persons</p> <p>Local authority</p> <p>TCS type field</p> <p>Select the TCS types for the customer. You can define up to four TCS types for the customer. The TCS types defined for the customer can be used in the transactions.</p> <p>Certificate number field</p> <p>Enter the reference number of the certificate that is issued to obtain the concessional rate. This field is activated only for a Concessional TCS type.</p> <p>Overlook tax check box</p> <p>Select this check box to calculate TCS without considering the threshold limit defined at the TCS group level.</p> <p>Overlook surcharge check box</p> <p>Select this check box to calculate surcharge without considering the threshold limit defined at the TCS group level.</p> <p>TCAN location field</p> <p>Select the default TCAN location for the customer.</p> <p>TCAN number field</p> <p>The TCAN number of the selected TCAN location.</p>
Sales order (form) Accounts receivable > Sales order > Overview tab	<p>TCS applicable check box</p> <p>Select this check box to calculate TC for the sales order.</p>
Sales order (form) Accounts receivable > Sales order > Lines tab	<p>TCS applicable check box</p> <p>Select this check box to calculate TCS for the order line</p>

Form name and locator	Description
Sales order (form) Accounts receivable > Sales order > IND Localization tab (Header level)	TCS type field Select the TCS type to calculate TCS for the sales order. You can view the TCS types defined for the selected customer in this field. TCAN location field View or modify the default TCAN location for the selected customer. TCAN number field The TCAN number of the selected TCAN location.
Sales order (form) Accounts receivable > Sales order > IND Localization tab (Line level)	TCS type field Select the TCS type to calculate TCS for the sales order line. TCAN location field View or modify the default TCAN location defined at the header level. Note: You must select the TCAN invoice check box in the Accounts receivable Parameters form to split and post an invoice with different TCAN locations defined for different item lines. TCAN number field The TCAN number of the selected TCAN location.
Sales order (form) Accounts receivable > Sales order > IND Localization tab	IND Localization tab (Header level) Enter the details to collect the tax at source (TCS) under the TCS and TCAN info field groups. TCS is collected when you post the sales invoice. IND Localization tab (Row level) Enter details to collect the tax at source (TCS) for the order line under the TCS and TCAN info field groups. TCS is collected when you post the sales invoice.
Journal voucher (form) General ledger > Journals > General journal > Lines button Accounts receivable > Journals > Payment > Payment journal > Lines button > Overview tab Free text invoice (form) Accounts receivable > Free text invoice > Overview tab	TCS applicable check box Select this check box to calculate TCS for the transaction.
Journal voucher (form) General ledger > Journals > General journal > Lines button > IND Localization tab Accounts receivable > Journals > Payment > Payment journal > Lines button > IND Localization tab	TCS deducted by company field group Nature of assessee field View or modify the nature of assessee defined for the customer. TCS type field Select the TCS type to calculate TCS. You can view the TCS types defined for the selected customer in this field. Rate field The TCS rate for the selected TCS type. Surcharge limit field The surcharge rate for the selected TCS type. E-cess field

Form name and locator	Description
	<p>The E-cess rate for the selected TCS type.</p> <p>TCAN info field group</p> <p>TCAN location field</p> <p>View or modify the TCAN location defined for the customer.</p> <p>TCAN number field</p> <p>The TCAN number for the selected TCAN location.</p>
<p>Journal voucher (form)</p> <p>General ledger > Journals > General journal > lines button</p> <p>Accounts receivable > Journals > Payment > Payment journal > lines button</p> <p>Free text invoice (form)</p> <p>Accounts receivable > Free text invoice.</p>	<p>TCS button</p> <p>View the details of the TCS amount that is calculated for the transaction.</p>
<p>Free text invoice (form)</p> <p>Accounts receivable > Free text invoice > Indian Localization tab</p>	<p>TCS type field</p> <p>Select the TCS type to calculate TCS for the free text invoice.</p> <p>TCAN location field</p> <p>View or modify the default TCAN location defined for the customer.</p> <p>TCAN number field</p> <p>The TCAN number of the selected TCAN location.</p>
<p>Free text invoice (form)</p> <p>Accounts receivable > Free text invoice > Indian Localization – Lines tab</p>	<p>TCS type field</p> <p>Select the TCS type to calculate TCS for the invoice line.</p>
<p>Free text invoice (form)</p> <p>Accounts receivable > Free text invoice.</p>	<p>Indian Localization tab</p> <p>Select the TCS type to calculate TCS for the transaction and enter the TCAN location details</p> <p>Indian Localization - Lines tab</p> <p>Select the TCS type to calculate TCS for the invoice line.</p>
<p>Open transaction editing (form)</p> <p>Accounts receivable > Journals > Payment > Payment journal > lines button > Functions button > Settlement > Overview tab.</p>	<p>TCS check box</p> <p>This check box is selected if the TCS is collected from the customer at the sales order level.</p> <p>TCAN location field</p> <p>The TCAN location.</p> <p>TCAN number field</p> <p>The TCAN number of the selected TCAN location.</p> <p>Item group field</p> <p>The TCS item group for the transaction.</p> <p>TCS amount field</p> <p>The TCS amount that is collected for the payment and posted to the TCS payable account.</p> <p>Surcharge amount field</p> <p>The surcharge amount that is collected for the payment and posted to the TCS payable account.</p> <p>E-cess amount field</p> <p>The E-cess amount that is collected for the payment and posted to the TCS payable account.</p> <p>Total TCS amount field</p>

Form name and locator	Description
	<p>The total TCS amount that is collected for the transaction.</p> <p>Customer account field</p> <p>The name of the customer from whom the TCS is collected.</p>
<p>Journal voucher (form)</p> <p>Accounts payable > Journals > Payments > Payment journal > Lines button</p>	<p>TCAN info field group</p> <p>TCAN location field</p> <p>The TCAN location.</p> <p>TCAN number field</p> <p>The TCAN number of the selected TCAN location.</p> <p>Nature of assessee field</p> <p>Select from the following:</p> <p>Company: View the TCS payable lines for the selected vendor authority and location with the Company as the Nature of assessee.</p> <p>Others View the TCS payable lines for the selected vendor authority and location with options other than Company selected in the Nature of assessee field</p> <p>Interest field</p> <p>Enter the interest amount to charge for the payment made to the authority.</p> <p>Other charges field</p> <p>Enter the other charges amount to charge for the payment made to the authority.</p>
<p>Journal voucher (form)</p> <p>General ledger > Journals > General journal > Lines button > IND Localization tab</p> <p>Accounts receivable > Journals > Payment > Payment journal > Lines button > IND Localization tab</p>	<p>IND Localization tab</p> <p>Enter the information related to TCS under the TCS deducted by company, TCAN info field groups.</p>

Microsoft Dynamics is a line of integrated, adaptable business management solutions that enables you and your people to make business decisions with greater confidence. Microsoft Dynamics works like and with familiar Microsoft software, automating and streamlining financial, customer relationship and supply chain processes in a way that helps you drive business success.

U.S. and Canada Toll Free 1-888-477-7989

Worldwide +1-701-281-6500

www.microsoft.com/dynamics

This document is for informational purposes only. MICROSOFT MAKES NO WARRANTIES, EXPRESS, IMPLIED, OR STATUTORY, AS TO THE INFORMATION IN THIS DOCUMENT.

Complying with all applicable copyright laws is the responsibility of the user. Without limiting the rights under copyright, no part of this document may be reproduced, stored in or introduced into a retrieval system, or transmitted in any form or by any means (electronic, mechanical, photocopying, recording, or otherwise), or for any purpose, without the express written permission of Microsoft Corporation.

Microsoft may have patents, patent applications, trademarks, copyrights, or other intellectual property rights covering subject matter in this document. Except as expressly provided in any written license agreement from Microsoft, the furnishing of this document does not give you any license to these patents, trademarks, copyrights, or other intellectual property.

© 2006 Microsoft Corporation. All rights reserved.

Microsoft and the Microsoft Dynamics Logo are either registered trademarks or trademarks of Microsoft Corporation.

Microsoft